

RESOLUTION NO. 2026-_____

CITY OF TONTITOWN, WASHINGTON COUNTY, ARKANSAS

A RESOLUTION APPROVING THE SINGLE-SOURCE PURCHASE OF TWO POLICE PICKUP TRUCKS WITH REQUIRED EQUIPMENT AND OUTFITTING; MAKING FINDINGS CONCERNING THE INTEGRATED VEHICLE PURCHASE ARRANGEMENT; AUTHORIZING IMPLEMENTATION; AND FOR OTHER PURPOSES

WHEREAS, the Tontitown Police Department requires two pickup trucks equipped and configured for the Department's law-enforcement operations; and

WHEREAS, the Tontitown Police Chief has identified two pickup trucks available out of state through the Sewell dealership participating in the proposed transaction ("Dealer"), to be equipped by Metro Emergency Upfitters, LLC ("Metro"); and

WHEREAS, the Dealer and Metro maintain an integrated vehicle acquisition and outfitting arrangement under which vehicles are ordered and made available for purchase in conjunction with Metro's installation of police equipment; and

WHEREAS, the Tontitown Police Chief has determined that the Department requires a configuration tailored to its operational needs rather than the offered prebuilt packages; and

WHEREAS, the Dealer and Metro subsequently identified two available pickup trucks that can be equipped to meet the Department's requirements through their integrated purchase and outfitting arrangement; and

WHEREAS, as determined by the Tontitown Police Chief, these trucks are available only on the condition that Metro perform the outfitting, and the City cannot purchase the identified trucks separately and arrange for their outfitting by an Arkansas vendor; and

WHEREAS, the Tontitown Police Chief has determined that the required completed vehicle packages can be obtained only through this Dealer and Metro arrangement, and the proposed acquisition therefore consists of the completed, specially equipped police vehicles rather than separate purchases of unequipped trucks and independently procured installation services; and

WHEREAS, the City of Tontitown has received supporting procurement materials, including the Sewell Oklahoma statewide vehicle agreement and pricing information, the Federal Signal NASPO master agreement and equipment-discount schedule, and Metro Estimate No. 9618 dated October 9, 2026; and

WHEREAS, these materials provide information concerning the proposed equipment, installation, and pricing, while the basis for the single-source determination is the exclusive availability of the required integrated vehicle packages; and

WHEREAS, Arkansas Code Annotated § 14-58-104(21) permits the purchase of goods or services available only from a single source without soliciting bids, provided the purchase is supported by documentation concerning the exclusivity of the single source and a written proclamation from the Mayor, filed with the Clerk or Recorder, setting forth the basis for the single-source procurement

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF TONTITOWN, ARKANSAS:

Section 1. Findings and Single-Source Determination. The City Council adopts the foregoing Whereas recitals as its findings, based upon the Police Chief's representations and subject to the supporting documentation required by Section 3.

The City Council finds that the acquisition is for two completed police pickup trucks with the equipment, configuration, and installation required for the Police Department's operations. Based upon the Police Chief's determination that these required vehicle packages are available only through the integrated Dealer and Metro arrangement, the City Council approves the acquisition as a single-source purchase pursuant to Arkansas Code Annotated § 14-58-104(21).

Section 2. Purchase Approval. The Council approves the purchase of two police pickup trucks through the Dealer, together with the required equipment and outfitting by Metro, for a total amount not to exceed \$153,268.22, inclusive of vehicle costs, equipment, installation, delivery, and applicable charges.

The final vehicle descriptions, vehicle identification numbers when available, equipment specifications, and itemized quotes shall be attached to this Resolution as Exhibit A. The final quotes shall identify the legal name of the selling dealership and the respective responsibilities of the Dealer and Metro.

The purchase shall be paid from lawfully available and appropriated funds. This Resolution does not independently appropriate additional funds.

Section 3. Required Single-Source Documentation. Before issuance of a purchase order or execution of a binding purchase agreement, the procurement file shall contain a written proclamation signed by the Mayor and filed with the City Clerk or Recorder setting forth the basis for the single-source procurement under Arkansas Code Annotated § 14-58-104(21).

The supporting documentation shall establish the exclusivity of the required completed vehicle packages and shall not rest solely upon the availability of a particular discount or the identification of the vehicles as state-contract items.

Section 4. Implementation.

The Mayor is hereby authorized to execute the purchase orders and agreements necessary to implement this Resolution, subject to the approved expenditure limit and completion of the requirements in Section 3.

The Police Chief is authorized to coordinate vehicle selection, equipment specifications, installation, delivery, inspection, and acceptance. Any material change in the approved scope or increase above the authorized expenditure limit shall require further Council approval.

Section 5. Procurement Records.

The City shall retain this Resolution, the Mayor's proclamation, the supporting exclusivity documentation, final quotes, applicable contract materials, purchase agreements, invoices, and acceptance records in the City's procurement file.

Section 6. Effective Date. This Resolution shall be effective immediately upon its adoption, approval, and signature by the Mayor.

THIS RESOLUTION PASSED AND APPROVED this _____ day of _____, 2026.

APPROVED:

Angela Russell, Mayor

ATTEST:

Rhonda Ardemagni, City Clerk-Treasurer
(SEAL)

SPONSORSHIP AND LEGISLATIVE HISTORY

Sponsor (Initiated By): _____

Motion to Introduce Made By: _____

Seconded By: _____

Adopted / Passed: _____

Vote: Ayes ____ Nays ____ Abstain ____ Absent ____

This requirement is in addition to, and does not supersede, any authentication, attestations, or signature requirements imposed by state law or other provisions of the Tontitown Municipal Code.