

RESOLUTION NO. 2026-_____

CITY OF TONTITOWN, WASHINGTON COUNTY, ARKANSAS

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF TONTITOWN, ARKANSAS, TO SOLICIT REQUESTS FOR QUALIFICATIONS (RFQs) FOR PROFESSIONAL GRANT ADMINISTRATION SERVICES RELATED TO A USDOT BETTER UTILIZING INVESTMENT TO LEVERAGE DEVELOPMENT (BUILD) FUND GRANT PROGRAM AND FOR OTHER PURPOSES.

WHEREAS, The City of Tontitown has been awarded funding through the United States Department of Transportation (USDOT) Build Grant Program for a public improvement project benefiting the City; and

WHEREAS, The administration of federally funded BUILD grants requires specialized knowledge of federal regulations, reporting requirements, financial management, environmental compliance, procurement standards, and other applicable grant administration requirements; and

WHEREAS, The City Council finds it to be in the best interest of the city to procure the services of a qualified professional grant administrator experienced in the administration of BUILD funded projects; and

WHEREAS, The City desires to solicit Requests for Qualifications (RFQs) from qualified firms and evaluate responses based upon qualifications, experience, capacity, and other criteria established by the City; and

WHEREAS, The cost of grant administration services has been included in the grant funds and is an eligible expense under the BUILD Grant and will be paid from grant funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TONTITOWN, ARKANSAS:

Section 1. The Mayor is hereby authorized to solicit Requests for Qualifications (RFQs) for professional grant administration services related to the City's BUILD Project Funding Grant.

Section 2. The RFQ shall seek firms with demonstrated experience administering federally funded BUILD and USDOT grants.

Section 3. Following evaluation of qualifications, City staff shall present a recommendation to the City Council for selection and approval of a professional services agreement.

Section 4. The selected firm's compensation shall be negotiated in accordance with applicable federal, state, and local procurement requirements and shall be paid from eligible grant funds.

Section 5. The Mayor and City officials are authorized to take all actions necessary to carry out the intent of this Resolution.

PASSED AND APPROVED on this _____ day of September 2026.

APPROVED:

Angela Russell, Mayor

ATTEST:

Rhonda Ardemagni, City Clerk-Treasurer
(SEAL)

SPONSORSHIP AND LEGISLATIVE HISTORY

Sponsor (Initiated By): _____

Motion to Introduce Made By: _____

Seconded By: _____

Adopted / Passed: _____

Vote: Ayes ____ Nays ____ Abstain ____ Absent ____

This requirement is in addition to, and does not supersede, any authentication, attestations, or signature requirements imposed by state law or other provisions of the Tontitown Municipal Code.