

ORDINANCE NO. 2026-____

CITY OF TONTITOWN, WASHINGTON COUNTY, ARKANSAS

AN ORDINANCE ESTABLISHING THE POSITION OF MAYOR AS A FULL-TIME POSITION WITH BENEFITS FOR THE CITY OF TONTITOWN, ARKANSAS; ESTABLISHING THE SALARY OF THE MAYOR FOR THE CITY OF TONTITOWN; AND FOR OTHER PURPOSES

WHEREAS, Arkansas Code Annotated § 14-43-504 establishes the power and duties of the Office of the Mayor and the City of Tontitown operates under a mayor-council form of government; and

WHEREAS, Arkansas Code Annotated § 14-43-409 requires that the salary of the Mayor be set by the governing body and must be set by ordinance; and

WHEREAS, the Mayor serves as the chief executive officer of the City and is responsible for the administration of City operations, oversight of departments, and execution of policies adopted by the City Council; and

WHEREAS, the City of Tontitown has experienced continued growth in population, economic activity, and municipal operations, resulting in increased administrative demands and responsibilities that necessitate the Mayor serving in a full-time capacity to effectively manage and oversee the affairs of the City;
; and

WHEREAS, the City Council further finds it necessary to clearly establish the compensation and benefits associated with the position of Mayor;

NOW, THEREFORE, BE IT ENACTED, by the City Council of the City of Tontitown, Arkansas:

Section 1. The position of Mayor of the City of Tontitown is hereby established as a full-time position.

Section 2. The Mayor shall serve as the chief executive officer of the City and shall have the following powers and duties:

- (A) Serve, by virtue of the office, as Ex-Officio President of the City Council;
- (B) Ensure the proper administration and efficient operation of the municipal government;
- (C) Enforce all ordinances, resolutions, and regulations of the City;
- (D) Preside over meetings of the City Council;

- (E) Vote when the Mayor's vote is required to pass any ordinance, bylaw, resolution, order, or motion;
- (F) Be counted for purposes of establishing a quorum of the City Council;
- (G) Sign all ordinances, resolutions, orders, and other official actions of the City Council, in accordance with applicable law;
- (H) Introduce ordinances and resolutions, and recommend policies to the City Council, as permitted by ordinance or Council rules;
- (I) Exercise veto power over any ordinance, resolution, order, or motion of the City Council, in whole or in part, as provided by law;
- (J) Prepare and submit an annual budget to the City Council for approval on or before December 1st of each year;
- (K) Direct and supervise the day-to-day operations of the City, including oversight of all department heads, appointive officers, and City employees not under the direct supervision of a department head. Employees under the direct supervision of a department head shall be supervised by that department head;
- (L) Appoint and remove all department heads and City employees not under the direct supervision of a department head, subject to the City Council's authority to override such actions as provided by law. Department heads shall appoint and remove employees under their supervision, subject to the City Council's authority to override;
- (M) Review and approve all invoices and accounts payable incurred by the City prior to payment.

Section 3. The Mayor shall be eligible to receive employee benefits, including but not limited to health insurance, retirement benefits, and other benefits offered to full-time City employees, in accordance with City policies.

Section 4. It is the desire of the Tontitown City Council to set the annual salary for the office of the Mayor's at a sum of \$100,000.00, and shall be paid in accordance with the City's employee payroll methods and City policy.

Section 5. This Ordinance shall become effective on January 1, 2027, following the November 2026 municipal mayoral election.

Section 6. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 7. If any provision of this Ordinance is held invalid, such invalidity shall not affect the remaining provisions.

PASSED AND APPROVED on this _____ day of May 2026.

APPROVED:

Angela Russell, Mayor

ATTEST:

Rhonda Ardemagni, City Clerk-Treasurer
(SEAL)

SPONSORSHIP AND LEGISLATIVE HISTORY

Sponsor (Initiated By): _____

Motion to Introduce Made By: _____

Seconded By: _____

Adopted / Passed: _____

Vote: Ayes ____ Nays ____ Abstain ____ Absent ____

This requirement is in addition to, and does not supersede, any authentication, attestations, or signature requirements imposed by state law or other provisions of the Tontitown Municipal Code.