

To: City Attorney
From: Alderman Montez
Date: January ____, 2026

Re: Review of Proposed Resolution – Mandatory Ordering of Two-Year Report

Counsel,

During the regular meeting of the Tontitown City Council held on **January 20, 2026**, discussion occurred regarding the Mayor's authority and responsibility to order a two-year report as previously requested by members of the Council.

Based on that discussion, **I feel compelled, for various reasons, that the public is entitled to review these reports**, and accordingly advised the Council that I would sponsor a proposed resolution to formally require that the report be ordered.

Pursuant to the Tontitown Code of Ordinances, and in particular the provisions requiring advance legal review of proposed ordinances and resolutions prior to consideration, I am submitting the **attached draft resolution** for your review.

The intent is for this proposed resolution to be reviewed and discussed by the **Committee of the Whole at its meeting scheduled for February 3, 2026**, prior to any potential placement on a regular City Council agenda.

Please review the attached resolution for legal sufficiency, form, and compliance with applicable Arkansas law and municipal procedures, and provide any recommended revisions or comments in advance of the February 3 Committee of the Whole meeting so the Council may consider your guidance.

If you require any additional background materials, meeting references, or clarification regarding the Council's discussion on January 20, please let me know.

Thank you for your assistance and timely review.

Respectfully,

Alderman Montez
City of Tontitown
City Council