

CITY OF TONTITOWN, ARKANSAS

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION CLARIFYING LEGAL CONTACT PROCEDURES WHILE REAFFIRMING CITY COUNCIL AUTHORITY

OVER THE CITY ATTORNEY

WHEREAS, Arkansas Code Annotated § 14-42-112 provides that the City Council of a mayor-council municipality shall appoint the City Attorney and shall fix the City Attorney's compensation; and

WHEREAS, the City Council desires to reaffirm its statutory authority while ensuring efficient access to legal services for city officials, employees, and departments; and

WHEREAS, the City recognizes the need for timely legal consultation by the Police Department, Planning Department, and other municipal offices in order to carry out essential duties.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TONTITOWN, ARKANSAS:

**SECTION 1. Council Authority**

The City Council reaffirms its statutory authority to appoint the City Attorney and to fix compensation for legal services.

**SECTION 2. Legal Contact Policy**

1. City Council members retain the right to directly contact the City Attorney regarding matters of official city business.

2. The Mayor, department heads, and city employees may contact the City Attorney directly for matters within their official duties, including but not limited to:

- Police Department: criminal prosecutions, enforcement actions, and related legal matters.

- Planning Department: zoning, land use, and development issues.

- Other departments: administrative or operational matters requiring legal review.

3. Routine administrative legal requests may be routed through the Mayor for coordination, but direct access by department heads is permitted for urgent or specialized matters.

### SECTION 3. Oversight

The Mayor shall provide regular updates to the City Council regarding legal services and attorney workload to ensure transparency and accountability.

### SECTION 4. Effective Date

This Resolution shall be effective immediately upon passage and approval.

PASSED AND APPROVED this \_\_\_ day of \_\_\_\_\_, 2025.

---

Mayor [Name]

ATTEST:

---

City Clerk