

ORDINANCE NO. 2025-11-1236

CITY OF TONTITOWN, WASHINGTON COUNTY, ARKANSAS

**AN ORDINANCE TO AMEND SECTION 30.05 ORDER OF BUSINESS
AND SECTION 31.03 COMMITTEE OF THE WHOLE IN THE
TONTITOWN MUNICIPAL CODE; DECLARING AN EMERGENCY AND
FOR OTHER PURPOSES.**

WHEREAS, the City Council for the City of Tontitown has adopted regulations for the City's regular council meetings, which are codified in Section 30.05 and for Committee of the Whole Meetings which are codified in Section 31.03 in the Tontitown Municipal Code ; and

WHEREAS, it has become apparent to the City Council for the City of Tontitown, that a need exists to amend Section 30.05: Order of Business for use by the City, in order to update the pattern of the proceedings of regular city council meetings and to amend Section 31.03 Committee of the Whole to update the pattern of the proceedings of Committee of the Whole meetings; and

WHEREAS, after review and consideration of the proposed amendment, the Tontitown City Council determined that Section 30.05: Order of Business and Section 31.03 Committee of the Whole of the Tontitown Municipal Code should be amended and restated as incorporated in the attached Exhibit "A".

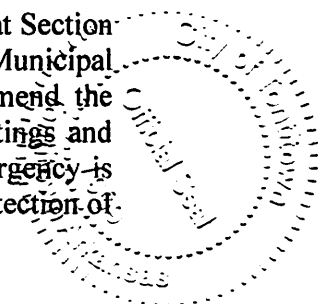
NOW THEREFORE, BE IT ENACTED, by the City Council of the City of Tontitown, Arkansas:

Section 1. Section 30.05: Order of Business and Section 31.03 Committee of the Whole of the Tontitown Municipal Code are hereby amended to read and attached hereto as Exhibit "A".

Section 2. The rest and remainder of the Tontitown Municipal Code not specifically amended herein remains in full force and effect.

Section 3. In the event that any section, paragraph, subdivision, clause, phrase, or other provision or portion of this Ordinance shall be adjudged invalid or unconstitutional, the same shall not affect the validity of this Ordinance as a whole, or any part or provision, other than the part so decided to be invalid or unconstitutional, and the remaining provisions of this Ordinance shall be construed as if such invalid, unenforceable or unconstitutional provision or provisions had never been contained herein provisions of this Ordinance shall be construed as if such invalid, unenforceable or unconstitutional provision or provisions had never been contained herein.

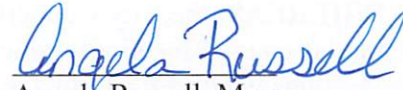
Section 4. Declaration of Emergency. It is hereby found and determined that Section 30.05: Order of Business and Section 31.03 Committee of the Whole of the Tontitown Municipal Code should be immediately amended as reflected in this ordinance in order to amend the regulations pertaining the pattern of the proceedings of the regular city council meetings and Committee of the Whole Meetings of the Tontitown City Council. Therefore, an emergency is declared to exist, and this act, being immediately necessary for the preservation and protection of



the public peace, health, safety and welfare of the City and its citizens, shall become effective on the date of its passage and approval by the Mayor.

PASSED AND APPROVED this 18 day of NOV, 2025.

APPROVED:


Angela Russell, Mayor

ATTEST:

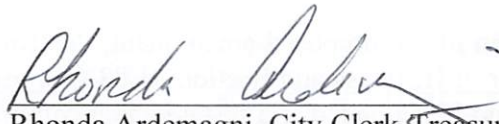

Rhonda Ardemagni, City Clerk-Treasurer

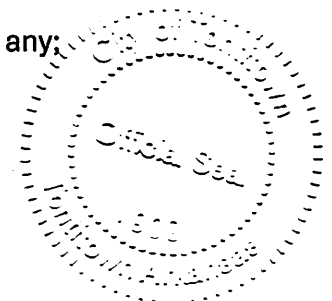


Exhibit "A"

§ 30.05 ORDER OF BUSINESS.

Regular sessions of the City Council shall proceed under the following pattern; which shall be reduced to writing in the form of an agenda distributed to Council members prior to the meeting:

- (A) Call to order;
- (B) Roll call;
- (C) Invocation
- (D) Pledge of allegiance;
- (E) Approval of the agenda;
- (F) Approval of the minutes;
- (G) Approval of the city financial reports;
- (H) Reports:
 - (1) Museum;
 - (2) Police;
 - (3) Fire;
 - (4) Public works;
 - (5) Building; and
 - (6) Planning.
- (I) Old business; presentation of ordinances, resolutions, motions or discussion items;
- (J) New business; presentation of ordinances, resolutions, motions or discussion items;
- (K) Public Comment; and
- (L) Reports from the Mayor, the City Council and the City Attorney if any;
- (M) Announcements;
- (N) Adjournment.



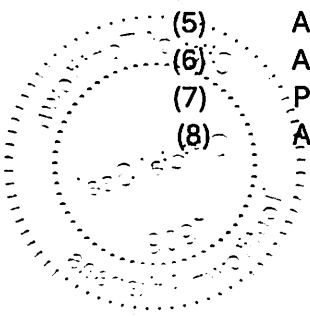
*Public comment will be limited to one public comment period at the end of each regular session (before Adjournment) as set forth above. During public comment, citizens may address any agenda or non-agenda item. In order to preserve meeting flow, there shall be no additional public comment on agenda items earlier in the meeting.

§ 31.03 COMMITTEE OF THE WHOLE

- (A) There is hereby created a Committee of the Whole of the City Council (“the Committee”).
- (B) The Committee shall be comprised of the duly elected or appointed Aldermen of the city.
- (C) The Committee shall meet at least monthly on a date and time established by the Committee.
- (D) At its first meeting of each calendar year the Committee shall elect one of its number to serve as the Chairperson of the Committee who shall serve for a term of one year.
- (E) The Committee may enact bylaws for its operation and functioning, but in the absence of such bylaws the Committee shall follow the rules of procedure and conduct of business that are set forth for regular city council meetings in §§ 30.06, 30.26 and 30.27 of the Tontitown Municipal Code. The Committee may, as its discretion, create sub-committees, composed citizens of the city and one or more Committee members, to address any issue to be considered by the Committee. The Committee may also designate one or more of its members to be sponsors of particular issues, such as streets, parks and recreation, finance, information technology, etc. Sponsors shall function similar to sub-committees on the topic they sponsor and shall perform the background work necessary to develop issues for consideration of the Committee.

(F) The Order of Business for the Committee shall be as follows:

- (1) Call to order;
- (2) Roll call;
- (3) Invocation;
- (4) Pledge of allegiance;
- (5) Approval of the agenda;
- (6) Approval of the minutes;
- (7) Public Comments;
- (8) Approval of the city financial reports;



- (9) Old business; presentation of ordinances, resolutions, motions or discussion items;
- (10) New business; presentation of ordinances, resolutions, motions or discussion items;
- (11) Reports from the Mayor, the City Council and the City Attorney if any;
- (12) Announcements; and
- (13) Adjournment.

*Public comment will be limited to one public comment period at the beginning of each Committee meeting (before Old Business) as set forth above. During public comment, citizens may address any agenda or non-agenda item. In order to preserve meeting flow, there shall be no additional public comment on agenda items later in the meeting.

- (G) The Committee shall consider the matters heretofore considered by the various committees of the City Council, including city streets, parks and recreation, and finance, in addition to information technology matters and other matters as directed from time to time by the City Council.
- (H) The Committee shall report at least monthly to the City Council.
- (I) The Committee shall have exclusive management and supervision of routine city-related information technology (IT) issues and shall make recommendations to the City Council on IT issues which require action or expenditure of city funds.
- (J) This section shall have no application to or affect upon commissions of the city.

