

§ 30.05 ORDER OF BUSINESS.

Regular sessions of the City Council shall proceed under the following pattern; which shall be reduced to writing in the form of an agenda distributed to Council members prior to the meeting:

- (A) Call to order;
- (B) Roll call;
- (C) Invocation
- (D) Pledge of allegiance;
- (E) Approval of the agenda;
- (F) Approval of the minutes;
- (G) Approval of the city financial reports;
- (H) Public comment (by Tontitown residents);
- (I) Reports:
 - (1) Museum;
 - (2) Police;
 - (3) Fire;
 - (4) Public works;
 - (5) Building; and
 - (6) Planning.
- (J) Old business; presentation of ordinances, resolutions, motions or discussion items;
- (K) New business; presentation of ordinances, resolutions, motions or discussion items;
- (L) Reports from the Mayor, the City Council and the City Attorney if any;
- (M) Announcements;
- (N) Public Comment by Non-Residents; and
- (O) Adjournment.

SUBSECTION E OF § 31.03 COMMITTEE OF THE WHOLE

(E) The Committee may enact bylaws for its operation and functioning, but in the absence of such bylaws the Committee shall follow the rules of procedure and conduct of business that are set forth for regular city council meetings in §§ 30.05, 30.06, 30.26 and 30.27 of the Tontitown Municipal Code. The Committee may, as its discretion, create sub-committees, composed citizens of the city and one or more Committee members, to address any issue to be considered by the Committee. The Committee may also designate one or more of its members to be sponsors of particular issues, such as streets, parks and recreation, finance, information technology, etc. Sponsors shall function similar to sub-committees on the topic they sponsor and shall perform the background work necessary to develop issues for consideration of the Committee.