

ORDINANCE NO. 2025-04-1159

CITY OF TONTITOWN, WASHINGTON COUNTY, ARKANSAS

AN ORDINANCE TO AMEND SECTION 153.168: OUTDOOR FOOD VENDORS OF THE TONTITOWN MUNICIPAL CODE; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES.

WHEREAS, the City Council of the City of Tontitown has adopted regulations pertaining to the temporary and/or mobile outdoor food vendors in the City of Tontitown, which are codified in Section 153.168: Outdoor Food Vendors of the Tontitown Municipal Code; and

WHEREAS, it has become apparent to the City Council of Tontitown that a need exists to amend Section 153.168: Outdoor Food Vendors of the Tontitown Municipal Code in order to provide updated regulations for vendor permits and annual permit fees, as set forth in the attached Exhibit "A"; and

WHEREAS, having held a public hearing on the subject, the Tontitown Planning Commission has recommended this change, and the City Council has determined it is in the best interest and benefit of the community to amend Section 153.168: Outdoor Food Vendors of the Tontitown Municipal Code, as set forth in the attached Exhibit "A".

NOW THEREFORE, BE IT ENACTED, by the City Council of the City of Tontitown, Arkansas:

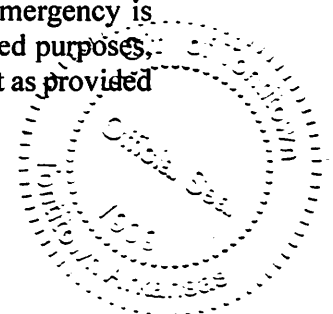
Section 1. Section 153.168: Outdoor Food Vendors of the Tontitown Municipal Code is hereby amended, as set forth in the attached Exhibit "A".

Section 2. The rest and remainder of the Tontitown Municipal Code not specifically amended herein shall remain in full force and effect.

Section 3. In the event that any section, paragraph, subdivision, clause, phrase, or other provision or portion of this Ordinance shall be adjudged invalid or unconstitutional, the same shall not affect the validity of this Ordinance as a whole, or any part or provision, other than the part so decided to be invalid or unconstitutional, and the remaining provisions of this Ordinance shall be construed as if such invalid, unenforceable or unconstitutional provision or provisions had never been contained herein.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Section 4. Declaration of Emergency. It is hereby found and determined that there is an immediate need to amend Section 153.168: Outdoor Food Vendors of the Tontitown Municipal Code to set forth updated regulations regarding vendor permits and annual permit fees and to promote the health, safety, and general welfare of the community. Therefore, an emergency is declared to exist, and this Ordinance being immediately necessary for the above-stated purposes, shall become effective immediately from and after the date of its passage, to take effect as provided by the terms of this Ordinance.



PASSED AND APPROVED this 15 of April 2025.

APPROVED:

Angela Russell
Angela Russell, Mayor

ATTEST:

Rhonda Ardemagni
Rhonda Ardemagni, City Clerk-Treasurer
(SEAL)



§ 153.168 OUTDOOR FOOD VENDORS.

(A) *Purpose.*

(1) The purpose of this section is to ensure public health, safety, order and general welfare of the residents and visitors to the city through a uniform set of rules and regulations pertaining to temporary and/or mobile outdoor food vendors.

(2) Outdoor Food Vendor Permits will only be allowed to properly zoned business locations with an established business at that location along with a validly issued and current city business license.

- a. Only one (1) vendor is allowed per Permit
- b. Businesses may purchase more than one (1) Permit, but no more than two (2).

(3) The city will have no more than ten (10) outdoor food vendor permits issued at any one time.

(4) As of the date of the passing of this section, no temporary permits for non-edible merchandise will be issued.

(B) *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

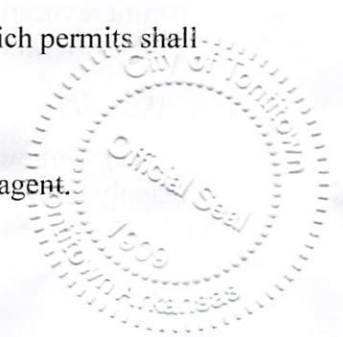
CITY. Shall mean the City of Tontitown.

EDIBLE GOODS. Shall include, but are not limited to consumable:

- (a) Prepackaged food including, but not limited to popcorn, snacks, candy, beverages and ice cream;
- (b) Prepared food including, but not limited to hot dogs, hamburgers and other entrees, side items, desserts, or appetizers;
- (c) On-site prepared food; and
- (d) Locally grown produce.

(C) *Application for required permit.* Prior to placement, each business location with an established business at that location, must obtain an outdoor food vendor permit from the city. The business owner or applicant is required to supply the city with a completed outdoor food vendor application for the proposed outdoor food vendor allowed at their business location. The business owner and outdoor food vendor applicant shall be required to comply with all applicable state and local regulations. The application shall include:

- (1) The name, address, contact information of both the property owners and the outdoor food vendor requesting to locate on the property;
- (2) A valid copy of all required state and county health authority permits, which permits shall be conspicuously displayed by the outdoor food vendor at all times;
- (3) A description of the location of the proposed outdoor food vendor; and
- (4) Written authorization from the property owner or legal representative or agent.



(D) *Permit fee.* Outdoor food vendor of edible items permit fees:

(1) There shall be a non-transferable annual fee as approved by the City Council, which shall run from July 1 through June 30 of the following year.

(2) The city shall issue outdoor food vendor permits only to business locations that are properly zoned with an established business at that location along with a validly issued and current city business license.

(3) Maximum of two outdoor food vendors operating on site, at any one time, per day, per permitted business location.

(E) *Exemptions.*

(1) This section shall not apply to:

(a) Goods, wares, or merchandise temporarily deposited on the sidewalk in the ordinary course of delivery, shipment or transfer;

(b) The placing and maintenance of unattended stands or sales devices for the sale, display or offering for sale of newspapers, magazines, periodicals and paperbound books;

(c) Outdoor or "sidewalk sales" as part of a full-time commercial retail tenant's seasonal promotional activity lasting no more than three consecutive days, with a maximum of three times per year, per location;

(d) Local resident's temporary produce stands selling personally grown fruit, vegetables, farm products or provisions provided the owner of the location has granted permission;

(e) Merchants participating in outdoor markets or special events organized, administered or approved by the city, including but not limited to the Tontitown Grape Festival and other approved and organized public activities such as planned activities in the city park. Such merchants/vendors must have received prior approval by the city or the organizing or administering agency, and must be located by the area designated by the organizing or administering agency; or

(f) Vendors associated with public auction events.

(2) *Claims of exemption.* Any person claiming to be legally exempt from the regulations set forth herein, or from the payment of a permit fee, shall provide other legal authority under which exemption is claimed and shall present proof of qualification of such exemption.

(F) *Permit revocation.*

(1) No refunds will be provided for any revocation or suspension of outdoor food vendor permit.

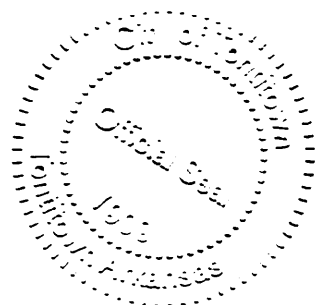
(2) Any person who violates any portion of this section may be subject to, in addition to a permit revocation, a maximum fine and penalty as set forth in the general penalty clause of the Tontitown Municipal Code as may now or hereafter be enacted by the City Council.

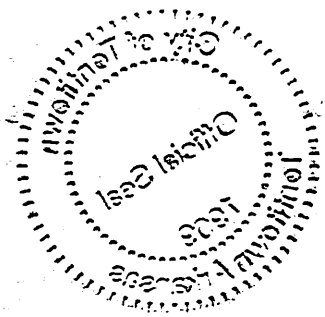
(G) *Appeal of permit denial, revocation, suspension.*

(1) Following a permit revocation, an outdoor vendor permit holder shall not be eligible to reapply for an outdoor vendor permit for at least one year from the revocation.

(2) Any applicant (including the property owner associated with an applicant) aggrieved from any determination made by an official charged with the administration of this section, including but not limited to the granting of an annual permit, a permit denial, or a revocation of a permit shall be in writing and filed with the City Clerk within ten days of the date of the determination being appealed. The city administration shall promptly fix a time and place for a hearing of the appeal, and the city shall mail notice of the hearing to the applicant or property owner at the address provided to the city in the application.

(3) All decisions regarding the appeal of a determination shall be reviewed and decided upon by the City Council within 90 days of receiving written appeal and the determination of the City Council shall be final.





§ 153.168 OUTDOOR FOOD VENDORS.

(A) *Purpose.*

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(2) Outdoor Food Vendor Permits will only be allowed to properly zoned business locations with an established business at that location along with a validly issued and current city business license.

- a. Only one (1) vendor is allowed per Permit
- b. Businesses may purchase more than one (1) Permit, but no more than two (2).

(3) The city will have no more than ten (10) outdoor food vendor permits issued at any one time.

(4) As of the date of the passing of this section, no temporary permits for non-edible merchandise will be issued.

(B) *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CITY. Shall mean the City of Tontitown.

EDIBLE GOODS. Shall include, but are not limited to consumable:

(a) Prepackaged food including, but not limited to popcorn, snacks, candy, beverages and ice cream;

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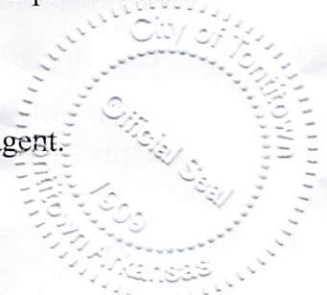
(C) *Application for required permit.* Prior to placement, each business location with an established business at that location, must obtain an outdoor food vendor permit from the city. The business owner or applicant is required to supply the city with a completed outdoor food vendor application for the proposed outdoor food vendor allowed at their business location. The business owner and outdoor food vendor applicant shall be required to comply with all applicable state and local regulations. The application shall include:

(1) The name, address, contact information of both the property owners and the outdoor food vendor requesting to locate on the property;

(2) A valid copy of all required state and county health authority permits, which permits shall be conspicuously displayed by the outdoor food vendor at all times;

(3) A description of the location of the proposed outdoor food vendor; and

(4) Written authorization from the property owner or legal representative or agent.



(D) *Permit fee.* Outdoor food vendor of edible items permit fees:

(1) There shall be a non-transferable annual fee as approved by the City Council, which shall run from July 1 through June 30 of the following year.

(2) The city shall issue outdoor food vendor permits only to business locations that are properly zoned with an established business at that location along with a validly issued and current city business license.

(3) Maximum of two outdoor food vendors operating on site, at any one time, per day, per permitted business location.

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(e) Merchants participating in outdoor markets or special events organized, administered or approved by the city, including but not limited to the Tontitown Grape Festival and other approved and organized public activities such as planned activities in the city park. Such merchants/vendors must have received prior approval by the city or the organizing or administering agency, and must be located by the area designated by the organizing or administering agency; or

(f) Vendors associated with public auction events.

(2) *Claims of exemption.* Any person claiming to be legally exempt from the regulations set forth herein, or from the payment of a permit fee, shall provide other legal authority under which exemption is claimed and shall present proof of qualification of such exemption.

(F) *Permit revocation.*

(1) No refunds will be provided for any revocation or suspension of outdoor food vendor permit.

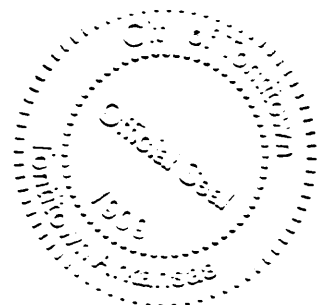
(2) Any person who violates any portion of this section may be subject to, in addition to a permit revocation, a maximum fine and penalty as set forth in the general penalty clause of the Tontitown Municipal Code as may now or hereafter be enacted by the City Council.

(G) *Appeal of permit denial, revocation, suspension.*

(1) Following a permit revocation, an outdoor vendor permit holder shall not be eligible to reapply for an outdoor vendor permit for at least one year from the revocation.

(2) Any applicant (including the property owner associated with an applicant) aggrieved from any determination made by an official charged with the administration of this section, including but not limited to the granting of an annual permit, a permit denial, or a revocation of a permit shall be in writing and filed with the City Clerk within ten days of the date of the determination being appealed. The city administration shall promptly fix a time and place for a hearing of the appeal, and the city shall mail notice of the hearing to the applicant or property owner at the address provided to the city in the application.

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b. Businesses may purchase more than one (1) Permit, but no more than two (2).

(3) The city will have no more than ~~six~~ ten (10) outdoor food vendor permits issued at any one time, with a limit of one permit issued per business location and/or business license.

~~—(4) One permit allows for two vendors at one time. The permit holder may rotate vendors as they wish, so long as only two vendors are on the site at a time.~~

(5) As of the date of the passing of this section, no temporary permits for non-edible merchandise will be issued.

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