

Mayor – Angela Russell
Recorder – Rhonda Ardemagni
City Attorney –Justin Eichmann
Law Firm--Harrington-Miller
City Engineer – Garver Engineers



Ward 1 Position 1 - Misty Piazza
Ward 1 Position 2– Amber Ibarra
Ward 2 Position 1—Daniel Montez
Ward 2 Position 2—Larry Ardemagni
Ward 3 Position 1—Mike Washkowiak
Ward 3 Position 2—Tim Burress

Committee of The Whole

March 7, 2023

Minutes

The Tontitown Committee of the Whole meeting is scheduled for **Tuesday March 7, 2023**, at 6:00 p.m. at the Tontitown City Hall, Tontitown, Arkansas and via Zoom and YouTube visit <https://zoom.us/j/95097016958>

Meeting ID: **950 9701 6958** or join by phone at +1 (312) 626-6799. When prompted for Meeting ID: **950 9701 6958#**
If you do not have a Participant Number: press #

If you wish to watch Online without interactively participating, you can stream the meeting online via YouTube, from our YouTube Channel:

- By PC, Mac, iOS (iPhone), or Android: Navigate to the “Tontitown City Hall” channel:

<https://www.youtube.com/channel/UClbUv481CeNFF2JNwoOsrNQ>

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1. Meeting Call to Order
 2. Roll Call
All in attendance
 3. Pledge of Allegiance
 4. Approval of Agenda

Amber Ibarra motioned to approve.
Second by Misty Piazza

Motion Passes Unanimously

5. Approval of **February 7, 2023** COW Minutes

Tim Burress motioned to approve.
Second by Daniel Montez

Motion Passes Unanimously

6. Comments from Citizens

Kenneth Lovett 18702 Clearwater Rd, Fayetteville, AR

1. Said Waste Management is still a concern.
2. Asked if the rocks and debris at the intersection of 412 and Barrington could be cleaned up.
3. Said that prior comments are not being addressed.

Mark Calcagni 12642 Arbor Acres Rd., Tontitown, AR

1. Glad the noise ordinance is being addressed and asked that the rules be enforced.

James Dean 1025 Trailwood Street, Tontitown, AR

1. Citizens are having issues with Waste Management not picking up their trash.
2. Asked if there is a local phone number to call Waste Management because the number available is directing them to different states.

Nina Brown 1851 S. Pinalto RD., Tontitown, AR

1. Need relief on our city streets.
2. Still having issues with air pollution, trash everywhere, and dirt track out by Waste Management,
3. Thanked the city for their service.

7. Department Reports

a) Tontitown Museum Board – Museum Board Member

Emily Pinalto Brashear's who has resigned last night as Secretary member of the board and has accepted the open position at the museum, will also be giving the monthly reports.

The THM Board of Directors met in person on Monday, February 6, 2023.

1. Tontitown Heritage Day: Save the day for our upcoming Tontitown Heritage Day on Saturday, May 21th in Tontitown Park. More details to come.
2. Open Position: Members of our board are now interviewing for our open position and hoping to make an offer soon.
3. Board Member expansion: As our museum continues to grow, we are looking to add three additional board members and one additional Jr. Board Member. If you know someone in the area who would be interested, please have them reach out on our website or to any of the current board members.
4. Volunteers: The museum is always looking to add more volunteers to our team. A volunteer application is being added to the website for those that would like to apply to help at our events, education tours, or exhibit setup.

Regular Museum Hours: Friday, Saturday, and Sunday 1 pm – 4 pm

The THM Board of Directors met for the month of March on Monday, March 6th at 6 pm.

The next THM Board of Directors meeting is scheduled for Monday, April 6, 2023, at 6:00 pm in City Hall Conference Room.

b) Police Department – Chief Corey Jenison

Tontitown Police Monthly Report Month: February 2023

Calls for Service – 535

Accident Reports – 15

Warrants Served – 88

Warrants Outstanding – 1240

Warrants Amount - \$ 1,625,323.50

Training Hours (YTD) – 211

Citation Total - 158

Speeding Citations - 10

(Other) Traffic Citations - 100

Criminal Citations – 17

Improper Driving (City Ordinance) - 31

Warning Total - 238 Speeding

Warnings – 43

(Other) Traffic Warnings – 195

c) Fire Department—Chief Mark Ramsey

Fire Department Report February 2023

Total Calls: 44

EMS 28
FIRE 4
MVA 4
FALSE ALARM 1
SERVICE CALL 7
MUTUAL AID 4

The Fire Department responded to 30 calls in the city in February 2022.
Average response time listed at: 1 minute 4 seconds.
Average on scene/arrival time: 3 minutes 27 seconds
The fire department completed over 260 hours of training in February.
Every shift participated in mutual aid training with Springdale Station 7.
CPR classes completed for Rollins Elementary, Tontitown PD, and the administrative assistant for the City of Tontitown.
Four cadets completed Arkansas Wildland.
Three cadets completed Intro and PPE course.
All volunteers must complete Intro and PPE, Wildland, and first responder in their first year at the department.

d) Public Works Department – James Clark

Monthly Report March 2023 Public Works Department STREETS/PARKS:

The Street crew is preparing to make a stormwater improvement on Brush Creek Road. During the last couple of years during flooding events, Brush Creek Road at the eastern city limits has experienced overtopping of the road and major erosion as a result. We are finally going to replace the current 36" culvert with a new 60" culvert to prevent this issue. Due to the size of the culvert and the width of the road, we will not be able to install without closing the road. We are planning to have the road closed for two to three days, beginning March 7th. We will be utilizing our electronic sign at the site to inform drivers of the closure ahead of time.

We finally received a letter from ArDot regarding the Klenc/412 traffic light. They have completed the environmental study and produced an easement document for a small piece of land that we will need to acquire for additional right-of-way.

WATER/SEWER:

On Monday, February 27th, Garver engineers along with city staff met with the contractor of the 412 water line project for a pre-construction conference. At this time, Goodwin & Goodwin is planning to begin construction on April 17th. The contract time for this project is approximately one year.

You may have heard that there have been some major changes at Washington Water Authority. For the most part, these changes are for the better as far as Tontitown is concerned. When the new Washington County Judge, Patrick Deakins took office, he also appointed a new board to WWA. The new Chairman of the board is Mick Wagner. Mr. Wagner has already helped us out by changing the plumbing permits and inspections in the city limits. Previously, any plumbing within our city limits, that was served by WWA had to be permitted and inspected by WWA. We can now sell permits and provide inspection to all construction in Tontitown. Mr. Wagner is also pursuing the process to allow Tontitown to acquire WWA water lines in our city limits and possibly beyond. This is what I meant when I stated most of these changes are for the better. Although we have talked about acquiring the service area in our city limits for years, it will be a costly endeavor. There will be much more discussion regarding the service area in the near future.

I would like to remind you again of the upcoming water and sewer projects. First of all, we have three sewer projects that are included in the bond. Those projects are for S. Pianalto, Klenc Road and Highway 412 West. The additional projects that we need to complete include Wildcat Creek water line, which was intended to be included in the bond. However, the 412 water line took up all of those funds. We do however have the materials to construct that project and will be bidding the installation soon. Two small water projects that we will construct with our own crew, on S. Barrington and Pine Lane. We will only have to pay for the materials on these. The major project that we need to construct that is not currently funded is the one-million-gallon storage tank at a cost of approximately four million dollars. As I mentioned previously, we will need to finance at least half of the cost of this project. The other water project, the cost of which is unknown at this point is the Highway 112 widening. With all of these projects slated, it is hard to imagine how we will be able to fund the WWA acquisition.

e) New Build Permit Report – James Clark

Reference the city website for detailed report.

f) Planning Department – Planning

COW Agenda March Agenda:

1. Copart of Arkansas – The applicant is requesting a CUP approval to allow an Auto Wrecking/Salvage Yard use within I-Industrial zoning, Parcel #: 830-3909-001, 830-37897-007, and 830-37897-006. The applicant is also requesting a variance from the required 100-foot buffer for Wrecking/Salvage Yard. Applicant is asking to reduce to 25-foot buffer and a waiver of curbing requirements for off-street parking, drives, and landscape areas.
2. Copart of Arkansas – The applicant is requesting approval of a Preliminary LSD at 2902 W. Henri de Tonti Blvd. Property is located on 25.1 acres.
3. Casalini Warehouse – The applicant is requesting approval of a Preliminary LSD at 1044 and 1032 E. Henri de Tonti Blvd. to construct a 13,500 square foot building.
4. New Maven Commercial – The applicant is requesting approval of a Preliminary LSD on Lot 3 of Admiral Addition to construct a 7,833 square foot commercial shopping center.
5. Donna Baker Incidental Lot Split – The applicant is requesting a lot split to separate three houses at 1935 Dowell Road.
6. Pam Trucking LSD – The applicant is requesting approval of a Preliminary LSD to add a parking lot on the south and west of their corporate offices.

8. Old Business:

A. Discussion of section 155.01 Fees of the Tontitown Municipal Code – Angie

The council compared fees to other cities in the area and discussed raising the Re-inspection and Driveway Fees.

Misty Piazza motioned to send to the next City Council Meeting.

Second by Amber Ibarra

Motion Passes Unanimously

B. Discussion of an ordinance to amend and replace chapter 91: Noise regulations in its entirety in the Tontitown Municipal Code – Angie

Council discussed replacing the city's current Noise Ordinance.

Mike Washkowiak motioned to send to the next City Council Meeting

Second by Amber Ibarra

Motion Passes Unanimously

9. New Business:

A. Discussion of an ordinance amending section 51.04: Water Service Rates of chapter 51: Water Service of the Tontitown Municipal Code in order to provide for new water rates; declaring an emergency and for other purposes – Angie (James)

Daniel Montez motioned to Table to the next Committee of the Whole Meeting.

Second by Amber Ibarra

Motion Passes Unanimously

B. Discussion of a resolution to authorize work order No. 19T21063 for the Fletcher Avenue extension project in the city of Tontitown, Arkansas – Angie (James)

Daniel Montez motioned to Table to the next Committee of the Whole Meeting.

Second by Misty Piazza

Motion Passes Unanimously

C. Discussion of a resolution waiving competitive bidding and authorizing the purchase of one (1) 2022 Ford F540 regular XL, 4X4, 7.3L Truck and Snowdog TE90 Snowplow with related equipment from Grand Truck Equipment Co. LLC for the city of Tontitown, Arkansas – Angie (James)

**Amber Ibarra motioned to send to the next City Council Meeting.
Second by Tim Burress**

Motion Passes Unanimously

- D. Discussion of a resolution to assign positions for the appointed members of the Tontitown Planning Commission –
Tim**

No motion was made to discuss this item.

- E. Discussion of quotes for purchasing of water project materials – Angie (James)**

Reference YouTube for the lengthy detailed discussion.

**Mike Washkowiak motioned to send to the next City Council Meeting.
Second by Daniel Montez**

Motion Passes Unanimously

10. Comments from Council Members

Daniel Montez

- 1. Thanked everyone for attending tonight's meeting.**

Misty Piazza

- 1. Thanked the Public Works Department.**
- 2. Volunteers needed for the September 16th Bocce Tournament/Car Show/Motorcycle Show,Contact City Hall or Misty Piazza.**
- 3. May 21st is Heritage Days in the park.**

Amber Ibarra

- 1. Wished Police Chief Jenison a Happy Birthday.**
- 2. Thanked the Fire Department's quick response after her house was struck by lightning.**

Mike Washkowiak

- 1. Thanked everyone for attending tonight's meeting.**
- 2. Addressed Waste Management comments regarding trash pickup and billing.**
- 3. The 412 and Barrington light needs to be a priority but thinks it's being addressed.**
- 4. Congratulations to the Police and Fire Department for a quick response time.**

Tim Burress

- 1. Wished Police Chief Jenison a Happy Birthday.**
- 2. Thanked the citizens for their comments and we need to follow up on those concerns.**
- 3. Congratulated Emily Pianalto Brashear's as part of the City Museum and for giving tonight's report.**
- 4. Waste Management is not the most well liked company in the city and they don't seem to want to change, and wish they cared more about the hosting city. Would like to have another meeting with the landfill management if all are willing.
(Mayor Russell said Waste Management will not meet)**
- 5. Thanked the council.**

Larry Ardemagni

- 1. Wasn't sure if he dreamed or heard that someone working to change the course of the bridge by Nina Brown. James Clark said a stormwater study is being conducted for the entire city including the area where Nina Brown lives.**
- 2. Would still like to meet with Waste Management.**
- 3. Congratulated Emily Pianalto Brashear's.**

11. Comments from Mayor

- 1. The Community Yard Sale has been scheduled for May 5th and 6th please check the city website and social media for more information.**
- 2. The Tontitown Farmers Market will begin May 6th through September 30th, opens at 8:00 AM to 1:00 PM every Saturday. Please contact Leslie for a Vendor Application and Vendor Guidelines.**
- 3. Spring Cleanup- Sense Waste Management offers bulk pickup and 2 vouchers for each citizen and at this time we do not think it is necessary for scheduling, however we may rethink that.**
- 4. A Public Hearing is scheduled for May 21st prior to the City Council Meeting. includes an appeal for rezoning of property on 630 Klenc Rd.**
- 5. A Sales Tax Allocation work session on Monday March 27th at 6:00 PM here at City Hall.**
- 6. Last chance for council to sign up for Summer Conference in Little Rock from June 14th through June 16th. Contact Leslie.**
- 7. There will be a June 6th Committee of the Whole Meeting.**
- 8. Thanked the road crew for getting the culvert fixed in one day.**
- 9. Apologized for not recognizing some city employees when she gave her State of the City Address and would now like to thank them at this time. Roger Duncan- City Inspector, Sandy Moore- Park Attendant, Brandon Carmean- Code Enforcer and everyone at the city fire, police, public works, street, council, and Rhonda Ardemagni.**

12. Comments from Attorney

13. Adjournment- All in Favor