



Planning Commission

Kevin Boortz – Chairman
Michael Lunsford – Vice Chairman
Tom Joseph – Secretary
Josh Craine – Member
James Dean – Member
Candy Black - Member

City Staff and Consultants

City Planner – Mark Latham
Planning Tech- Brad Spurlock
Public Works Director- James Clark
Building Inspector- Roger Duncan
City Engineer/Planning Consultant- Garver
City Attorney- Harrington -Miller

Public Hearing/ Board of Zoning Adjustments (BOZA)/ Planning Commission Minutes

Date Tuesday, November 22, 2022

Time: 6:00 p.m. – In Person at **Tontitown City Hall**, 201 E. Henri de Tonti Blvd, Tontitown, AR 72770, and **Online Via Zoom and YouTube** (see last page of agenda for information on how to join)

1. Planning Commission Meeting Call to Order

2. Pledge of Allegiance

3. Roll Call

Tom Joseph was absent

4. Approval of Agenda

Josh Craine motioned to approve the agenda

Second by James Dean

Motion Passes Unanimously

5. Approval of the October 17th Meeting Minutes

Josh Craine motioned to approve the October 17th minutes

Second by Michael Lunsford

Motion Passes Unanimously

6. Comments from Citizens- None

7. Old Business- None

8. New Business- Planning Department calendar approval for 2023

PUBLIC HEARING

Adjournment

BOARD OF ZONING ADJUSTMENTS

Adjournment

PLANNING COMMISSION

1. **Paramount Metals LSD:** The applicant is requesting large scale development approval to construct a 3,250 SF building addition, and a new 7,200 SF building on 3.67 acres located at 761 W. Henri De Tonti Blvd. Parcel #'s are 830-37710-000 & 830-7709-001.

Jeff Bates with Bates and Associates was present to answer any questions.

Josh Craine motioned to approve the Large-Scale Development for Paramount Metals with listed conditions.

Second by Michael Lunsford

Motion Passes Unanimously

2. **Approval of Planning Department Calendar for 2023**

The December 2023 Planning Meeting date needed to be changed to Monday December 18, 2023.

Josh Craine motioned to approve the 2023 Calendar with the December 2023 date change

Second by Candy Black

Motion Passes Unanimously

PLANNING COMMISSION ITEMS, IF APPROVED, TO CITY COUNCIL City Council December 6th, 2022

Comments from Staff

1. Tech. Meeting will be held at City Hall and Zoom on Tuesday at 10:00 AM.
2. Regarding the Comprehensive Plan, the city sent out the survey last Thursday and by Monday we already had 100 turned in. This survey is very important, to look at priorities and what the public wants.
3. Had a meeting with NWA Planning and Associates regarding street projects, road plans and funding. Top of the list is Barrington/412 intersection, and the city will be applying for grant money for the bike trail along Fletcher.
4. October Building Activity Report
5. Current Planning Projects Report

Comments from Planning Commission

Candy Black, James Dean and Josh Craine wish everyone a Happy Thanksgiving.

Michael Lunsford was glad to be here.

Kevin Boortz thanked those you attended the meeting and to have a Happy Thanksgiving and safe travels.

Josh Craine Quote:

(?)



“ Socialism is a philosophy of failure, the creed of ignorance, and the gospel of envy, its inherent virtue is the equal sharing of misery.”

— Winston S. Churchill

Adjournment – Kevin Boortz motioned to adjourn Second by Josh Craine All in Favor



**Public Hearing and Planning Commission
Meeting November 22nd, 2022, 6:00 PM
Virtual Meeting Participation Opportunities**

Zoom Meeting:

To participate *interactively* in the meeting, you may participate in the meeting via Zoom:

- **By PC, Mac, iOS (iPhone), or Android:**

Join Zoom Meeting:

LINK: https://us06web.zoom.us/webinar/register/WN_2Xxsv8yRRHKxpAXutxZ7Yg

Or go to the zoom website to join: <https://www.zoom.us/join> and enter the Meeting ID: 839 7049 6992

The link above requires you to “register” to participate in the meeting. This consists of signing in with your name, address, etc., as you would at a public meeting. Registering to attend the meeting does not require you to create a zoom account to participate.

Please register prior to the meeting if possible.

Please use your full name (first and last names) as screen name.

- **Join by phone only:**

+1 (312) 626-6799

When prompted for Meeting ID: 839 7049 6992#

If you do not have a Participant Number: press #

- **To comment:**

Use “Raise hand” function when comment for an item is requested

For phone, raise hand to be recognized with *9

Phone numbers used to dial in to meeting will be masked for privacy

All participants will be muted automatically when joining the meeting

YouTube Live:

If you wish to watch Online without interactively participating, you can stream the meeting online via YouTube, from our YouTube Channel:

- **By PC, Mac, iOS (iPhone), or Android:** Navigate to the “Tontitown City Hall” channel:
<https://www.youtube.com/channel/UC1bUv481CeNFF2JNwoOsrNQ>

NEW TO ZOOM? Watch tutorial videos at: <https://support.zoom.us/hc/en-us>

For assistance during the meeting, or for assistance logging into the meeting, please contact Courtney McNair, Garver Urban Planner, at (479) 287-4610, or email at cetmcnair@garverusa.com.