

Mayor – Angela Russell
Recorder – Rhonda Ardemagni
City Attorney –Justin Eichmann
Law Firm--Harrington-Miller
City Engineer – Garver Engineers



Ward 1 Position 1-Gene McCartney
Ward 1 Position 2– Amber Ibarra
Ward 2 Position 1—Arthur Penzo
Ward 2 Position 2—Larry Ardemagni
Ward 3 Position 1—Penny Baskin
Ward 3 Position 2—Tim Burress

Committee of The Whole

June 23, 2022

Minutes

The Tontitown Committee of the Whole meeting is scheduled for **Thursday June 23, 2022, at 6:00 p.m. at the Tontitown City Hall, Tontitown, Arkansas and via Zoom and YouTube visit** [Error! Hyperlink reference not valid.](#)

Meeting ID: **950 9701 6958** or join by phone at +1 (312) 626-6799. When prompted for Meeting ID: **950 9701 6958#**
If you do not have a Participant Number: press #

If you wish to watch Online without interactively participating, you can stream the meeting online via YouTube, from our YouTube Channel:

- By PC, Mac, iOS (iPhone), or Android: Navigate to the “Tontitown City Hall” channel:

<https://www.youtube.com/channel/UClbUv481CeNFF2JNwoOsrNQ>

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1. Meeting Call to Order
 2. Roll Call
All in attendance
 3. Pledge of Allegiance
 4. Approval of Agenda
Gene McCartney asked that the cell tower discussion be moved to the next Committee of the Whole meeting so that the City Attorney can be present.

Larry Ardemagni motioned to approve
Second by Arthur Penzo
Motion passes unanimously
 5. Approval of **May 17, 2022** COW Minutes
Penny Baskin motioned to approve
Second by Amber Ibarra
Motion Passes Unanimously
 6. Monthly Financials
Reference the city website for detailed report
 7. Comments from Citizens- None
 8. Department Reports
 - a) **Police Department – Chief Corey Jenison**
Tontitown Police Monthly Report
Month: May 2022
Calls for Service – 797

Accident Reports – 25
Warrants Served – 91
Warrants Outstanding - 1045
Warrants Amount - \$ 1,444,887.50
Training Hours (YTD) - 528
Citation Total - 257
Speeding Citations - 9
(Other) Traffic Citations - 129
Criminal Citations – 43
Improper Driving (City Ordinance) - 76
Warning Total - 603
Speeding Warnings – 190
(Other) Traffic Warnings – 413

b) Fire Department—Interim Operations Chief Mark Ramsey

Fire Department Report

May 2022

City Calls 45

Rural Calls 11

Call Type City Rural

EMS 23 6

Fire 1 1

MVA 7 1

False Alarm 6 0

Service Call 3

Total 45 11

Note-Firefighters completed 315.5 hours of training for the month.

Cody Tucker and Fernando Cordova completed Firefighter I and II.

Steven Sporer completed Youth Fire Setter's course in Jacksonville, AR.

May 2022 is up 13 calls compared to May 2021.

Call volume is up by 46 calls year to date (May 31st)

c) Public Works Department – James Clark

Monthly Report June 2022 Public Works Department

STREETS/PARKS:

As promised, North Barrington Road was opened June 15th. The contractor is still working on the Arlington Way culvert crossing. In addition, we had approximately \$35,000 left after making final payment to Fillmore Utilities. We decided to continue clearing and widening the creek channel to the south as far as the funds will allow.

Also on North Barrington, a culvert crossing north of the winery developed a hole in the asphalt. Upon inspection we found that the culvert(s) had collapsed, and water has eroded a void under the pavement. We placed a steel plate over the opening until we could repair properly. I contracted with Action Asphalt to make the emergency repairs and install a new culvert and headwalls. By the time of this meeting, this should be completed.

We were finally able to plant all the trees that were donated to the city. Most of them in the park and a few were used along Bushy Creek to help stabilize the slope along the channel. Interim Mayor McCartney contracted with Charles Ward to assist with the clean-up of flooding gravel and debris. Mr. Ward has begun work on this project starting with Reed Valley Road and Steele Road. At this time, he has pulled off to perform clearing of Bushy Creek. Once those funds are depleted, he will return to flood clean up and repairs.

Another small project in the works is the widening and paving of North Ardemagni Road. An estimate from APAC for the dirt work, base and paving was approximately \$150,000. The breakdown was roughly \$60,000 for dirt work and \$90,000 for base and paving. A quote was obtained from Charles Ward for the dirt work portion for less than \$20,000. The plan is to allow Mr. Ward to perform the dirt and rough grading work and then let the paving out to bid.

In addition to the street projects, we have also contracted with a local tree service to trim overhanging limbs on some of our roads. Beginning Monday, June 20th, they will be working on Reed Valley Road. If time allows, they may also work on Steele Road. There will be traffic

control and flaggers, but still be cautious when traveling these roads next week.

WATER/SEWER:

As I mentioned last month, we had to replace a pump and perform some emergency repairs to the Barrington Lift Station. That work was completed, and the station is back in full working order. The next sewer project will be an upgrade to S. Pinalto lift station. Due to the growth south of 412 and west of Klenc Road, the existing pumps, electric service and generator will need to be upsized in order to handle the additional flow. More information to come in the following months.

James presented to the council a quote to purchase a Kubota Skid Steer but will discuss at the next City Council Meeting.

- d) **New Build Permit Report – James Clark**
Reference the city website for detailed report

- e) **Planning Department – Planning**
The Planning agenda for June 28, 2022 @ 6:00 PM, is available on the city website.

Rocky Clinton with the Tontitown City Planning Commission was asked by council member Tim Burrese to come back to the May Committee of the whole Meeting to discuss the Master Street Plan and Future Land Use Map, but Mr. Clinton was unable to attend the May meeting and that is why he is here tonight. Mr. Clinton explained the process and requirements of having a Master Street Plan and Future Land Use Map. The State of Arkansas also requires the city to have a Master Street Plan and Future Land Use Map, and to update every five years. Mr. Clinton also spoke about the responsibilities of the Planning Commission and City Council on this subject.
Reference YouTube for details.

- f) **Tontitown Museum Board – Beverly Cortiana or Katherine Karras**
Tontitown Historical Museum (THM) Report for the COW Meeting Tuesday, June 21, 2022 The THM Board of Directors met in-person on Monday, June 6th.
 1. Tontitown Heritage Day Recap: The main discussion of our meeting was recapping our Tontitown Heritage Day that took place on Saturday, June 4th from 11-1 pm in the Arthur Penzo Pavilion. First, a huge thank you to our sponsors: Centennial Bank, McKee Foods, and Tontitown Winery. We also want to thank: Danielle DeLille for her wonderful help as The Tontitown Market partner; Fire Department crew Mark Ramsey and Todd Witzigman for their help with tables and chairs; Araiza Bakery, Mama Z's Café, and Village Inn for donating beautiful baked goods for our auction; Michael Pinalto for providing awesome music; and Schari Montez at Ranalli Farms Produce for their delicious cookies. We were blessed with amazing team support for a successful event and great weather. Everyone had a super time!
 2. Thank you: We would like to thank City Council Member Penny Baskin for joining our June Board Meeting. We hope this is the start of a deeper partnership with our City Council members as our city continues to grow. City Council members are always welcome to join our monthly meetings.
 3. Visitors: We had 13 visitors in May and 45 on the day of our Tontitown Heritage Day. This is a significant increase from previous events.
 4. Board Member Resignation: Our President, Katherine Karras, is resigning as President as she has accepted a new job in Colorado. June was her last board meeting with us. We are very sad to see her leave, yet excited for her new career opportunity. We are deeply grateful to Katherine for her many contributions to the Museum. Starting July 1st, Misty Piazza will take over as President and Jennifer De Martino will be Vice President. No other changes to our board at this time.
 5. Upcoming Event: The 123rd Tontitown Grape Festival is August 2nd – 6 th.. The museum will have extended open hours during the festival, and we invite everyone to visit.

Regular Museum Hours: Friday, Saturday, and Sunday 1pm – 4pm Due to the July 4th holiday, the next THM Board of Directors meeting is scheduled for Monday, July 11, 2022, at 6pm in City Hall.

9. Old Business:

- A. **Discussion of a resolution approving a change order for architectural and design services to the fire station project within the city of Tontitown, Arkansas – Gene**
Larry Ardemagni motioned to approve and move to the following special meeting
Second by Penny Baskin

Motion Passes Unanimously

- B. Discussion of the Verizon Wireless Tower – Gene**
This Item was Tabled until the next Committee of the Whole.

10. New Business:

- A. Discussion of a resolution to authorize a change order 001 and the appropriation of additional funds for the State Aid Street Project within the City of Tontitown, Arkansas – James**
Amber Ibarra motioned to approve and move to the following special meeting.
Second by Arthur Penzo

Motion Passes Unanimously

- 11. Comments from Council Members- None**
- 12. Comments from Mayor- None**
- 13. Comments from Attorney**
- 14. Adjournment- Penny Baskin motioned to adjourn All in Favor**