



### Planning Commission

Vacant – Chairman  
Rocky Clinton – Vice-Chairman  
Michael Lunsford – Secretary  
Larry Roberts – Member  
Kevin Boortz – Member  
Josh Craine – Member

City Engineer/Planning Consultant - Garver  
City Planner - Anthony Apple  
City Attorney - Harrington-Miller  
Public Works Director - James Clark  
Code Enforcement Officer - Mark Ramsey  
Building Inspector - Roger Duncan

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## ***Planning Commission / Board of Zoning Adjustments (BOZA) Minutes***

Date: Tuesday, January 26, 2021

Time: 5:00 p.m. – In Person at **Tontitown City Hall**, 201 E. Henri de Tonti, Tontitown, AR 72770 **(limited seating due to COVID-19)**, and **Online Via Zoom and YouTube** (see last page of agenda for information on how to join)

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**1. Planning Commission Meeting Call to Order**

**2. Roll Call**

All in attendance

**3. Approval of Agenda**

Remove Items 7a and 7b

Michael Lunsford motioned to approve the agenda Second by Larry Roberts Motion Passes

**4. Approval of Minutes**

- a. Approval of December 29, 2020 Board of Zoning Adjustments and Planning Commission Meeting Minutes.

Kevin Boortz motioned to approve the minutes Second by Michael Lunsford Motion Passes

**5. Comments from Citizens- Larry Roberts is stepping down for as member of the Planning Commission.**

Mayor Paul Colvin wanted to thank Larry Roberts for his service as a member of the Planning Commission and wished him well.

**6. Old Business**

**7. New Business**

### **PLANNING COMMISSION**

- a. **Appointment of Planning Commission Chair and Vice Chair for the year 2021. Table**  
Move to the next planning meeting.
- b. **Adoption of the Planning Commission Bylaws. Tabled**  
Move to the next planning meeting.
- c. **Hickory Meadows Planned Unit Development Ordinance Amendment Request - Request to amend Ordinance No. 2021-01-915 "An Ordinance Rezoning Approximately 80 Acres of Real Property Located at 865 Klenc Road, in the City Limits of Tontitown Arkansas from R-3 - Single Family Residential to Planned Unit Development (PUD). The amendment contains the request to reduce the right-of-way width from 50 feet to 45 feet with a 27-foot roadway, 5-foot sidewalks to be placed at edge of Right of Way and 4-foot greenspaces.**

Kevin Bootz motioned to approve the request Second by Larry Roberts Motion Passes

- d. **Taldo Loop Subdivision** Request for Preliminary Plat approval for a 41-lot single-family residential subdivision on 15.17 acres, zoned R-3, Single-Family Residential, located on Taldo Loop Road. **TO BE TABLED AT THE APPLICANT'S REQUEST**

#### PLANNING COMMISSION ITEMS TO CITY COUNCIL

- a. None

#### 8. Comments from Staff

- a. Reports

#### 9. Comments from Commission Members

All the members agreed that working with Larry Roberts was a honor and thanked him for his service and wished him the best.

Rocky Clinton said that the council will be voting in another member to the Planning Commission at the next city council meeting.

10. Meeting Adjourned- Kevin Boortz motioned to adjourn Second by Michael Lunsford All in Favor

*Adjournment.*

### Planning Commission Meeting & Work Session

January 26, 2021 -5:00 PM

#### Virtual Meeting Participation Opportunities

#### Zoom Meeting:

To participate *interactively* in the meeting, you may participate in the meeting via Zoom:

- By PC, Mac, iOS (iPhone), or Android:

Join Zoom Meeting:

**LINK:** <https://zoom.us/j/97593246691>

**Or go to the zoom website to join:** <https://www.zoom.us/join>

and enter the Meeting ID: 975 9324 6691

*The link above requires you to "register" to participate in the meeting. This consists of signing in with your name, address, etc., as you would at a public meeting. Registering to attend the meeting does not require you to create a zoom account to participate.*

*Please register prior to the meeting if possible.*

**Please use your full name (first and last names) as screen name.**

- Join by phone only:

+1 (312) 626-6799

When prompted for Meeting ID: 975 9324 6691 #

If you do not have a Participant Number: press #

- To comment:

Use "Raise hand" function when comment for an item is requested

For phone, raise hand to be recognized with \*9

Phone numbers used to dial in to meeting will be masked for privacy

All participants will be muted automatically when joining the meeting

**YouTube Live:**

If you wish to watch Online without interactively participating, you can stream the meeting online via YouTube, from our YouTube Channel:

- **By PC, Mac, iOS (iPhone), or Android:** Navigate to the “Tontitown City Hall” channel:  
<https://www.youtube.com/channel/UCIbUv481CeNFF2JNwoOsrNQ>

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**NEW TO ZOOM?**

Watch tutorial videos at: <https://support.zoom.us/hc/en-us>

**For assistance during the meeting, or for assistance logging into the meeting, please contact Renee Biby or Anthony Apple (479) 361-2700 or 479-435-8080.**