



May 1<sup>st</sup> 2019

To Whom It May Concern

Tontitown Planning and Zoning Department

**RE: Stericycle Proposed Facility at 1291 Henri De Tonti Blvd, Tontitown, AR**

Stericycle has made an application to the Tontitown Planning and Zoning department to secure a Conditional Use Permit as the future tenant of the building located at 1291 Henri De Tonti Boulevard, Tontitown, AR. Stericycle has been a leader in medical waste management and related services for 30 years, and is committed to providing safe, environmentally-sound disposal services to our customers in the Tontitown area and surrounding region. In 2015, Stericycle acquired Shred-it, a secure document destruction business that currently operates at 413-A Albano Drive in Tontitown. The intent of this new location would be to consolidate both businesses in a facility that will allow for future growth.

The intended Use shall be for a 10-day transfer station for the storage and transfer of Regulated Medical Waste (including some Hazardous Waste). All waste handled on site shall be in sealed and regulated containers and will be stored on site for no more than 10-days prior to same being shipped to the appropriate facilities for further processing. No containers will be opened on site. In addition, Stericycle will utilize the building for document and related material bailing as part of its Secure Document Destruction Business Shred-it. This operation currently occurs within Tontitown, AR. As part of this overall operation, we would have 14 total team members and 8-12 trucks and trailers going forward at this location. Typical hours of operation will be between 5:00am and 6:00pm Monday- Friday. As part of the Shred-it document destruction business, there will also be Walk-in hours for customers to drop off materials to be shredded between 9:00am – 2:00pm currently only on select days of the week, which we intend to expand once we relocate to our new site. Typical volume of customers is anywhere between 2-4/day.

In respect to indoor and outdoor Use, the parking lot will be used for parking of our fleet while the docks within the building will be used for transfer of materials. Waste will not be stored on the floor of the facility. There will also be a paper baler within the facility that will create bales of paper which we will send off to recycling facilities. There are no current plans to make any structural modifications to the interior use but for a single dock addition at the rear of the building which will be overseen by the property owner. In conjunction with that, there is additional parking that we intend to create to accommodate current and future fleet parking needs. There are no lighting changes that we intend to make to this facility.

We have made the required applications, paid the specified fees, and will be attending the hearing on May 28<sup>th</sup> as required, and look forward to answering any questions you may have, and to continuing to operate and grow our business in the community as a good neighbor and good corporate citizen.

Should any questions arise, please do not hesitate at any time to contact me at the number or email below. Thank you in advance for your consideration.

**Cassie Bittorf**

**Real Estate Project Manager**

**Stericycle, Inc.**

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