



City Engineer – Terry Carpenter
City Planner – Jeff Hawkins
City Attorney – Harrington-Miller
Public Works Director – James Clark
Code Enforcement Officer – Brett Freeland

Planning Board
Darrell Watts, Chairman
Rocky Clinton, Vice Chairman
Gene McCartney, Secretary
Susan Sedberry, Member
Jim Miller, Member

Planning Board Minutes

August 23rd, 2016

7:00 P.M.

Tontitown City Hall

235 East Henri De Tonti Boulevard

Tontitown, Arkansas

1. Meeting Call to Order

2. Roll Call

Susan Sedberry was absent- The rest were in attendance

3. Approval of Agenda

Motion by Gene to approve Second by Rocky Motion Passes

4. Approval of Minutes

a. July 18th, 2016

b. July 18th, 2016 Public Hearing – Victory Church – Conditional Use

Motion by Rocky to approve Second by Gene Motion Passes

5. Comments from Citizens- None

6. Old Business

7. New Business

a.1 Upward Investments LLC – Rezone Request- withdrawal

All in favor of the withdrawal

a.2 Potts Family/One Twelve LLC – Rezone Request- Tabled

Motion by Rocky to Table Second by Gene Motion Passes

a.3 Code 152-115 – 152.116 Updates

The Combined Worksheet for Plat and Plan Requirements contained in section 152.115 is out of date and therefore in need of updates and changes.

Recommend removing the detailed items from 152.115 and adding the updated worksheet to the Individual referenced application, where it can be updated as needed without code changes.

Update the Certificate of Approval Block in section 152.116. Currently shows City Clerk, needs to be updated to Recorder Treasurer.

Staff Recommends approval for 152.115-152.116 updates.

Motion by Rocky to approve and send to the next CC meeting Second by Gene Motion Passes

b. 2008 Comprehensive Land Use Plan.



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Review information and update Land Use Plan. Planning Board is to meet at 7:00 on Aug.30, 2016 for a short special meeting.

8. Reoccurring Items and Items for Review

- a. **Review of Approvals & Expirations- Ref. website for detailed report**
- b. **Review Building Activity- Ref. website for detailed report**
- c. **Hawes Brothers Ventures LLC – Minor Subdivision – Planning Area- FWI only**

9. Review Items for Placement on City Council Agenda

- a. **7.a.3 – Code changes 152-115 – 152.116**

10. Comments from Board Members-None

11. Meeting Adjourned- Motion by Rocky Second by Gene Motion Passes