



### Planning Board

Darrell Watts – Chairman  
Rocky Clinton-Vice-Chairman  
Michael Lunsford-Secretary  
Larry Roberts-Member  
Kevin Boortz-Member

City Engineer-Garver  
City Planner-Courtney McNair  
City Attorney-Harrington-Miller  
Public Works Director-James Clark  
Code Enforcement Officer-Brett Freeland  
Building Inspector-Roger Duncan

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### ***Planning Board/ Board of Zoning Adjustments (BOZA) Minutes***

Date: Tuesday, June 25, 2019

Time: 6:00 p.m. – Tontitown City Hall, 201 E. Henri de Tonti, Tontitown, AR 72770

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**1. Planning Board Meeting Call to Order**

**2. Roll Call**

Darrell Watts was absent.

**3. Approval of Agenda**

Michael Lunsford motioned to approve the agenda    **Second by Larry Roberts    Motion Passes**

**4. Approval of Minutes**

a. Approval of May 28, 2019 Public Hearing Minutes

b. Approval of May 28, 2019 Planning Board/Board of Zoning Adjustments Minutes

Larry Roberts motioned to approve both minutes    **Second by Michael Lunsford    Motion Passes**

**5. Comments from Citizens- None**

**6. Old Business**

**7. New Business**

**PLANNING BOARD**

a. Southern Tire Mart Conditional Use Permit Request

Kevin Boortz motioned to approve the request    **Second by Larry Roberts    Motion Passes**

b. Dog Party USA Rezoning Request

Larry Roberts motioned to approve the request    **Second by Michael Lunsford    Motion Passes**

Move to the next city council meeting.

c. Casalini Warehouse Building Conditional Use Permit Request-**Tabled at the applicant's request.**

d. 7 Brew

i. Preliminary Large-Scale Development Request

Larry Roberts motioned to approve the request with conditions

Second by Michael Lunsford    **Motion Passes**

ii. Waiver Request for Architectural Façade Materials

Kevin Boortz motioned to approve the waiver with conditions

Second by Larry Roberts Motion Passes

- e. Napa Subdivision Phase 2 Final Plat Request

Michael Lunsford motioned to approve the request with conditions

Second by Kevin Boortz Motion Passes

- f. ~~Stericycle Facility Conditional Use Permit Request~~ **REMOVED AT THE APPLICANT'S REQUEST**

**8. Review Items for Placement on City Council Agenda (if applicable)**

**PLANNING BOARD**

- a. Dog Party USA Rezoning Request

**9. Reoccurring Items and Items for Review**

- a. Review of Approved Projects & Expirations
- b. Review Building Activity

Reference YouTube or the city's website for detailed reports.

**10. Comments from Staff**

- a. Discuss draft changes to ordinances regulating:
  - i. Upcoming: Temporary Uses, Food Vendors  
The Planning Board is to review and contact Courtney with any questions or comments.
  - ii. Discussion: Uniform notification timelines  
The Planning Board is to review and contact Courtney with any questions or comments.

- b. Upcoming Meetings:

- i. City Council is Tuesday, July 2, 2019 **at 7:00 PM.**
- ii. Committee of the Whole is Tuesday, July 16, 2019 **at 7:00 PM.**
- iii. Planning Board Meeting is Tuesday, July 23, 2019 **at 6:00 PM.**

**11. Comments from Board Members**

**Michael Lunsford said that there needs to be consistency with the notifications requirements.**

**12. Meeting Adjourned- Kevin Boortz motioned to adjourn Second by Larry Roberts All in Favor**