



**Planning Board**

Darrell Watts – Chairman  
Rocky Clinton-Vice-Chairman  
Michael Lunsford-Secretary  
Susan Sedberry-Member  
Larry Roberts-Member

City Engineer-Terry Carpenter  
City Planner-Courtney McNair  
City Attorney-Harrington-Miller  
Public Works Director-James Clark  
Code Enforcement Officer-Brett Freeland

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***Planning Board Minutes***

Date: Tuesday, March 27, 2018

Time: 6:00 p.m. – Tontitown Fire Department, 141 S. Zulpo, Tontitown, Arkansas

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**1. Planning Board Meeting Call to Order**

**2. Roll Call**

All but Darrel Watts was in attendance.

**3. Approval of Agenda**

Susan Sedberry motioned to approve agenda    **Second by Larry Roberts    Motion Passes**

**4. Approval of Minutes**

- a. Approval of February 27, 2018 Public Hearing Minutes
- b. Approval of February 27, 2018 Planning Board Minutes

Susan Sedberry motioned to approve the minutes    **Second by Larry Roberts    Motion Passes**

**5. Comments from Citizens- None**

**6. Old Business**

**7. New Business**

- a. Mathias Property Rezoning Request

Susan Sedberry motioned to approve    **Second by Michael Lunsford    Motion Passes**

- b. Westbrook Subdivision Phase 2 Final Plat

Michael Lunsford motioned to table    **Second by Larry Roberts    Motion Passes**

- c. Updates to Chapter 153.180-Sign Regulations

Susan Sedberry motioned to approve the updates to chapter 153.188 with corrections noted    **Second by Michael Lunsford    Motion Passes**

Move to the next city council meeting

**8. Review Items for Placement on City Council Agenda (if applicable)**

- a. Mathias Property Rezoning Request
- b. Updates to Chapter 153.180-Sign Regulations

**9. Reoccurring Items and Items for Review**

- a. Review of Approved Projects & Expirations  
Reference the city’s website for detailed report
- b. Review Building Activity

Rocky Clinton requested that a "percentage of change" column be added to the report.

Reference the city's website for detailed report

#### **10. Comments from Staff**

- a. Updates on Landfill progress

City Attorney is working on a resolution.

- b. Discussion of Subcommittee Meeting on March 8, 2018 and March 26, 2018

- i. Synopsis of meeting

Reference the city's audio for discussion.

- ii. Outline for next month and set subcommittee meeting date

- c. Upcoming Planning Board Meeting, **THURSDAY**, April 26, 2018.

#### **11. Comments from Board Members**

**Rocky Clinton asked the board if they wanted to change the meeting time back to 7:00 pm., everyone seems to like the 6:00 pm time but will make a decision at next month's planning meeting.**

- 12. Meeting Adjourned- Susan Sedberry motioned to adjourn    Second by Larry Roberts    All in favor**