



Planning Board

Darrell Watts – Chairman
Rocky Clinton-Vice-Chairman
Jim Miller-Secretary
Susan Sedberry-Member
Ken Robertson-Member

City Engineer-Terry Carpenter
City Planner-Courtney McNair
City Attorney-Harrington-Miller
Public Works Director-James Clark
Code Enforcement Officer-Brett Freeland

Planning Board Minutes

Date: November 28, 2017

Time: 6:00 p.m. – Tontitown Fire Department, 141 S. Zulpo, Tontitown, Arkansas

1. Planning Board Meeting Call to Order

2. Roll Call

All were present

3. Approval of Agenda

Ken Robertson motioned to approve the agenda

4. Approval of Minutes

a. Approval of October 24, 2017 Planning Board Minutes

Susan Sedberry motioned to approve the minutes Second by Rocky Clinton Motion Passes

5. Comments from Citizens- None

6. Old Business- None

7. New Business

a. Gills Rezone Request

Rocky Clinton motioned to approve the rezone request Second by Susan Sedberry Motion Passes

b. Westbrook Subdivision Phase 2 Preliminary Plat

Susan Sedberry motioned to approve with conditions Second by Jim Miller Motion Passes

c. Code of Ordinances Updates to Chapter 150, 152, & 153

Ken Robertson motioned to approve recommendations to the council Second by Jim Miller
Motion Passes

8. Reoccurring Items and Items for Review

a. Review of Approved Projects & Expirations

b. Review Building Activity

Reference city website for detailed reports

9. Review Items for Placement on City Council Agenda

a. Gills Rezone Request (if applicable)

b. Code of Ordinances Updates to Chapter 150, 152, & 153 (if applicable)

10. Comments from Board Members

Susan Sedberry asked if a traffic light was being considered at the intersection of Barrington and 412 Hwy. due to the future population growth on Barrington.

James Clark said they have been discussing widening Barrington but no final decision has been made.

Ken Robertson asked that the next planning meeting be changed to Wednesday December 27th at 6:00 pm, due to the Christmas Holiday. The board agreed

11. Comments from Staff

a. Discussion of Subcommittee Meeting on November 13, 2017

i. Synopsis of meeting

ii. Draft goals

Cortney McNair Tontitown's Planning Officer and Juliet Richey Project Manager for Brooks Landscape Architecture/Planning presented a future Land Use Plan and map which will allow the city to thoughtfully plan, encourage, and manage growth and development while integrating the city's rich heritage and improving quality of life for all citizens and business owners.

Reference the planning audio for full presentation for Item 11a and 11b.

iii. Outline for next month and set subcommittee meeting date

The next scheduled subcommittee meet will be held on Thursday December 14th at 9:00 am.

Darrell Watts requested that Item 10 and Item 11 be switched and the agenda.

12. Meeting Adjourned- All in favor