

INCIDENTAL SUBDIVISIONS

§ 152.081 APPLICATION FOR APPROVAL.

(A) The application shall be submitted to the Planning ~~Commission~~ **Department for administrative review and approval**, ~~pursuant to the development process flow chart~~ and shall consist of the following:

(1) *Application.* Completed and signed application form.

(2) *Fee.* Payment of the filing fee as specified in the application or schedule of fees.

(3) *Survey.* Survey of the property signed and sealed by a registered land surveyor with the state showing the information as required on the application.

(4) *Plat.* Provide the number of copies of the plat as indicated in the application. The plat shall be drawn clearly to include the information as required in §§ [152.115](#) through [152.117](#).

(5) *Deed.* Copy of land deed showing ownership of property.

(Ord. 2013-04-417, passed 4-2-13; Am. Ord. 2013-09-440, § 152.600.02, passed 9-3-13)