



82nd Annual Convention

Marriott Hotel/Statehouse Convention Center, June 15-17, 2016

MONTHS

03

DAYS

00

HOURS

07

MINUTES

59

Countdown to Convention.

June 15–17 in Little Rock, AR

See next page for more information.

Register online at www.arml.org.

Contact Whitnee Bullerwell

at 501-978-6105.

Cost for 10' x 10' exhibit space is \$550.

Cost for Large Equipment Space is \$1,100.

TENTATIVE PROGRAM IN BRIEF

**WEDNESDAY
JUNE 15**

1:30-3:00 P.M.
2:00 P.M.-7:00 P.M.
2:30 P.M.-5:30 P.M.
5:30 P.M.
7:00 P.M.

CLERKS MEETING
REGISTRATION AND EXHIBIT HALL OPEN
CONTINUING EDUCATION CERTIFICATION TRAINING
RESOLUTIONS COMMITTEE MEETING
OPENING NIGHT BANQUET

**THURSDAY
JUNE 16**

7:00 A.M.-8:45 A.M.
7:00 A.M.-4:00 P.M.
7:30 A.M.-4:30 P.M.
9:00 A.M.-12:30 P.M.
12:30 P.M.-1:30 P.M.
1:30 P.M.-5:30 P.M.
5:30 P.M.-9:00 P.M.

HOST CITY BREAKFAST
REGISTRATION OPEN
EXHIBITS OPEN
GENERAL SESSIONS
LUNCHEON
CONCURRENT WORKSHOPS
EVENING ACTIVITIES TBA

**FRIDAY
JUNE 17**

7:00 A.M.-8:45 A.M.
7:00 A.M.-1:00 P.M.
9:00 A.M.-10:00 A.M.
10:15 A.M.-11:30 A.M.
NOON -1:30 P.M.

BREAKFAST
REGISTRATION OPEN
GENERAL SESSIONS TBA
ANNUAL BUSINESS MEETINGS
AWARDS AND NEW OFFICERS' LUNCHEON

RESOLUTIONS

Suggested Convention Resolutions for consideration at the 82nd Annual Convention should be mailed to:
82nd Convention Resolutions
Arkansas Municipal League
P.O. Box 38
North Little Rock, AR 72115-0038

The deadline for Resolution submission is Monday, May 16.

Resolutions may be drafted by an official of any member city or town and can relate to any matter of municipal concern. See your **2015-2016 Policies and Goals** for resolutions adopted at the 81st Convention.

WANTED: Elected City officials with 25 years of service

Were you elected and began serving your city or town in 1991? The League would like to know!

The League will give special recognition to **elected city and town officials** who are in their 25th year of municipal service at the 82nd League Convention, June 15-17, in Little Rock.

Names must be submitted to the League by May 16.

Call Ken Wasson at 501-374-3484, ext. 211; Sheila Boyd, ext. 218; or write to P.O. Box 38, North Little Rock, AR 72115-0038.

NOTICE TO EXHIBITORS

At the 82nd Convention, a special Exhibit Hall is available for businesses, companies and manufacturers to display their products and services that are available to Arkansas municipalities.

To guarantee your firm's exhibit area, contact the League immediately to reserve space for your display. Your name will be added to the list of exhibitors, and we will reserve a space for your exhibit when you arrive.

The cost this year is \$550 for a regular exhibit space or \$1,100 for a large exhibit space. We cannot guarantee space for companies that do not register before June 1.

Call Whitnee Bullerwell at 501-978-6105, or write to Arkansas Municipal League, P.O. Box 38, North Little Rock, AR 72115-0038.



82nd Annual Convention

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REGISTRATION

Registration and payment must be received in League office by Monday, June 1, 2016, to qualify for Pre-registration rates.

Pre-registration for municipal officials	\$150
Registration fee after June 1, 2016 , and on-site registration for municipal officials	\$175
Pre-registration for guests	\$75
Registration fee after June 1, 2016 , and on-site registration for guests	\$100
Other registrants	\$200

- Registration will be processed **ONLY** with accompanying payment in full. Make checks payable to the Arkansas Municipal League.
- Registration includes meals, activities and a copy of **2015-2016 Handbook for Arkansas Municipal Officials**.
- No daily registration is available.
- Registration must come through the League office. No telephone registrations will be accepted.
- **No refunds after June 1, 2016.**
- Cancellation letters must be postmarked by **June 1, 2016.**
- **Marriott guests:** In order to avoid a cancellation penalty of one night's room and tax, reservations must be cancelled at least seven (7) days prior to arrival.

HOTEL RESERVATION

Hotel Room Rates

Marriott Hotel (headquarters hotel)		
Single/Double	\$132	Check-in 3 p.m.
Capital Hotel		
Single/Double	\$189	Check-in 3 p.m.
Doubletree Hotel		
Single/Double	\$139	Check-in 3 p.m.
Wyndham Hotel		
Single/Double	\$109	Check-in 3 p.m.

- Cut-off date for hotel reservations is **June 1, 2016.**
- Rooms in Central Arkansas are subject to a 13.5 or 15 percent tax.
- Rooms will be held until 6 p.m. and then released unless guaranteed by credit card.
- Contact the hotel directly to make changes or cancellations in hotel accommodations.
- Hotel confirmation number will come directly from the hotel.
- Please check on cancellation policy for your hotel.

TWO WAYS TO REGISTER

1

Register online at www.arml.org and pay by credit card.

OR

2

Complete the steps and **mail with payment** to:
 ARKANSAS MUNICIPAL LEAGUE
 Attn: 82nd Annual Convention
 P.O. Box 38
 North Little Rock, AR 72115-0038

Step 1: Delegate Information

Name:

Title: City of:

Address: Email (required):

City: State: Zip: Phone Number:

Guests will attend: Yes No Name:

Name:

In Case of Emergency (ICE) Contact Name: ICE Phone Number:

Step 2: Payment Information

• **WHAT IS YOUR TOTAL?** (see opposite page for fees)

<input type="checkbox"/> Pre-registration for Delegate \$ 150	<input type="checkbox"/> Pre-registration for Guest \$ 75	<input type="checkbox"/> Other Registrants \$ 200	Pre-registration Total \$ _____
<input type="checkbox"/> Regular Registration for Delegate \$ 175	<input type="checkbox"/> Regular Registration for Guest \$ 100	<input type="checkbox"/> Other Registrants \$ 200	Reg. Registration Total \$ _____

• **HOW ARE YOU PAYING?**

Check

Mail payment and form to:
 Arkansas Municipal League
 82nd Annual Convention
 P.O. Box 38
 North Little Rock, AR 72115

Credit Card Complete information below and send to address above.

Credit Card: Visa MasterCard Discover

Card Number: _____ Exp. Date: ____/20__

Card Holder Name (as it appears on card):

Billing address (as it appears on statement):

City: State: Zip: Telephone:

E-mail address (required for credit card payment)

Step 3: Hotel Reservations

To obtain hotel reservations, registered delegates must directly contact participating hotels listed below. Please mention that you are with the Arkansas Municipal League to get the negotiated hotel rate.

Marriott Hotel Reservations 877-759-6290

Capital Hotel Reservations 877-637-0037 or 501-374-7474

Doubletree Hotel ... Reservations 800-222-8733 or 501-372-4371

Wyndham Hotel Reservations 866-657-4458 or 501-371-9000