

RESOLUTION NO. 2015-11-_____R

**A RESOLUTION ASSIGNING CERTAIN DUTIES OF
THE RECORDER –TREASURER TO AN EMPLOYEE
OF THE CITY.**

WHEREAS, A.C.A. § 14-59-101 et seq., prescribes certain duties of a municipal recorder-treasurer.

WHEREAS, the City Council of Tontitown, Arkansas has a need to assign certain duties of the Recorder-Treasurer to the Administrative Assistant to assist the Recorder-Treasurer.

WHEREAS, A.C.A § 14-59-115(2)(A) allows the City Council to assign duties to an employee of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the city of Tontitown, Arkansas:

Section 1. That the pursuant to A.C.A. § 14-59-101 et seq., the duties of the Recorder-Treasurer stated therein, excluding the duties relating to the collecting or disbursing of funds, are assigned to Lori Bolen, Administrative Assistant to the Mayor.

PASSED AND APPROVED the 3rd day of November, 2015.

PAUL COLVIN JR., MAYOR

ATTEST:

RHONDA ARDEMAGNI, RECORDER-TREASURER