

Mayor – Paul Colvin Jr.
Recorder – Rhonda Ardemagni
City Attorney –Justin Eichmann
Law Firm--Harrington-Miller
City Engineer - Terry Carpenter



Ward 1 Position 1-Gene McCartney
Ward 1 Position 2- Henry Piazza
Ward 2 Position 1—Arthur Penzo
Ward 2 Position 2—Larry Ardemagni
Ward 3 Position 1—Don Doudna
Ward 3 Position 2—Tommy Granata

Committee of The Whole
April 17, 2018
Minutes

The Tontitown City Council Committee of the Whole Meeting is scheduled for Tuesday, April 17, 2018 at 6:00 p.m. at the Tontitown Fire Station located at 141 S. Zulpo, Tontitown, Arkansas.

1. Meeting Call to Order
2. Roll Call
All in attendance
3. Pledge of Allegiance
4. Approval of Agenda
Request to move Item10c to 10a.
Gene McCartney motioned to approve the agenda Second by Henry Piazza Motion Passes
5. Approval of Previous Month’s Minutes
Larry Ardemagni motioned to approve minutes Second by Don Doudna Motion Passes
6. Monthly Financials
7. Comments from Citizens-
 - Rhonda Doudna said this year’s Halloween in the Park theme will be “The Wizard of Oz” and would like all the council to choose a character and to let her know.
 - Beverly Cortiana wanted to thank the water department for finding her water leak at her house. Also said the park and flowers are looking good.

8. Department Reports
 - a) Police Department – Chief McCormick
Calls for Service= 505
Traffic Citations= 178
Traffic Warnings= 184
 - b) Fire Department—Operations Chief Todd Witzigman

Total Calls= 38

	City limits	Rural
EMS Calls	19	2
Fire Calls	2	6
MVA	2	1
False Alarm	1	1
Service Calls	4	0
Number of Calls	28	10

- c) **Public Works Department – James Clark**
Building/Planning/City Hall

The regular scheduled Planning Board meeting normally held on the fourth Tuesday of the month, has been moved to Thursday, April 26th at 6:00 pm. There will be a public hearing before this meeting regarding changes to Chapter 155: Fees and a Conditional Use Permit on Gina Marie Lane.

The City Hall project now has a theoretical completion date of May 17th. If everything goes according to plan, this is the earliest date we could begin moving in. Currently, sheet rock is being finished and painting has started in some of the offices. Tile installation has started in the restrooms and data cabling is being installed throughout the building.

Streets/Parks

The Tontitown Farmers Market will begin is second in the park Thursday, May 3rd.

Water & Sewer

As mentioned last month, the meter change-out program will begin in the 30th of this month.

The water tower project received its final review by the Health Department last week and with any luck we should receive our approval letter late this week or early next week. Once we have that in hand we will be able to advertise for bids. The water transmission line project is currently in review at the Health Department.

- d) **Planning Department – Dr. Darrell Watts**
Already covered
- e) **Tontitown Museum Board – Beverly Cortiana or Heather Peachee-Ranalli**
Reference the city website for detailed report.

9. Old Business:

- a) **NONE**

10. New Business:

- a) **Discuss Changes to the Personnel Handbook—Colvin**
The Municipal League has suggested that some of the language be changed and updated in the handbook. Pat Pianalto has gone through the handbook and highlighted areas that need updating. The Council is to review.
Move to the next city council meeting
- b) **Discuss Sign Ordinance Changes—Granata**
Reference the city audio for full discussion and requested changes.
Move to the next city council meeting
- c) **Discuss Garver Report of the S. Pianalto Flooding—Clark**
Reference the city audio for the full discussion and Garver’s extensive research results.
- d) **Discuss Changes to Fee Schedule Chapter 155—Clark**
Reference the city audio for full discussion and possible fee changes.
Move to the next city council meeting
- e) **Discuss Approval of Kevin Boortz to Planning Board—Colvin**
To replace Susan Sedberry, she is retiring and going to be traveling.
Move to the next city council meeting.

- f) Discuss Utility Easement Vacate on Vincenza—Clark
Move to the next city council meeting

11. Comments from Alderman

- Tommy Granata thinks that the Farmers Market would do better if it was on the weekend.

12. Comments from Mayor

- The Mayor wanted to thank Waste Management, Scott Ardemagni, Rhonda Ardemagni, Larry Ardemagni, Rhonda Doudna, Gene McCartney and Joe Clark for volunteering their time to help with the city cleanup.
- The city was contacted by the folks of Act 833. Act 833 is essentially money is given to the state by insurance companies that money then goes to the county judge and he divides that money between fire departments. To qualify for these funds you must have six people on your roster (That does not mean we have to hire six employees), they can be volunteers. Todd and the Mayor are trying to see how we can get these additional people on the roster, so we can collect these funds. Qualifying must be done by September. This will one day be a full time department with management. The city took a giant step forward by hiring Todd. Todd is going to look into applying for a Safer Grant which must be done by the 27th of this month. If we get the grant the council has the option to deny the grant. If we accept the grant it will pay for the salary of three employees for the first year a percentage ($\frac{3}{4}$ to a half) for the second year, then the 3rd and 4th year we are on our own. This will allow the city to hire three employees and not have to pay them the first year. The city is growing and we need to look to the future or we can hold off for a few years if that is the council's decision, but wanted the council to be aware that we are applying for this grant.
- The strobing light on highway will be moved, so far, the Highway Department will not lower the speed on 412.
- South Barrington will be reground. The "S" curve needs guard rails, an estimated cost for 400 ft. will be around \$ 10,000.00.
- City wide yard sale is scheduled for May 9th it will be announced on the water bill.

13. Comments from Attorney

14. Adjournment- Arthur Penzo motioned to adjourn Second by Gene McCartney Motion Passes