

Mayor – Paul Colvin Jr.
City Clerk – Alicia Collins
City Attorney – Slinkard Law Firm
City Engineer - Terry Carpenter



City Council

Ward 1 Position 1 - Joseph Edgmon
Ward 1 Position 2 - Henry Piazza
Ward 2 Position 1 – Arthur Penzo
Ward 2 Position 2 – Larry Ardemagni
Ward 3 Position 1 – Rhonda Doudna
Ward 3 Position 2 – Tommy Granata

Committee of the Whole

July 21, 2015

Minutes

The Tontitown Committee of the Whole is scheduled for Tuesday, July 21, 2015 at 7:00 p.m. at the Tontitown City Hall, located at 235 East Henri De Tonti Boulevard, Tontitown, Arkansas.

1. Meeting Call to Order
2. Roll Call
Joe Edgmon absent
3. Pledge of Allegiance
4. Approval of Agenda- add following line items
10.) I Discuss purchase of mini excavator 10.) J Wrecker service contract 10.) K Rescheduling city council meeting to Aug. 4, 2015
Motion to accept I, J, K by Rhonda Second by Henry Motion Passes
5. Approval of Previous Month's Minutes
Motion to accept by Rhonda Second by Henry Motion Passes
6. Monthly Financials
Used new software -See details on website
7. Comments from Citizens
None
8. Department Reports
 - a) Police Department – Captain McCormick
307 calls for service, 58 citations, 61 traffic warnings for the month.
1 officer found 2 minor females that had snuck out of the house to meet up with 2 boys.
Officer gave them all a strong talking too. A letter of thanks was sent for the way the officer handled the issue.
Sgt. Rains had to handle a death, were a son had found his deceased mother at home in Elm Springs. He stayed with the family until more help arrived. There was no officer on duty in Elm Springs at the time so officer Rains responded. A letter of Thanks was sent for services the Sgt. Rains performed.
Tontitown Police Dept. received a grant for new computers and electronic citations, to put in the squad cars.
 - b) Public Works Department – James Clark
Residential housing permits are down this month.
Farm Credit Building broke ground
Casalini Court-Starting in the next couple of weeks
Domino's –Opening in Sept. 2015
3- LSD going through planning this month
Right Solutions will be building a new office behind Willy James.
Central Electric will be building a new office behind Willy James.
A cardboard/chipboard ONLY Recycle Trailer will be located in the fire dept. parking lot.

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Grading/cleanup was done last week. Waste Management fit the bill.

A preconstruction meeting will be Monday July 27, 2015 at 11:00 am, city hall building.

Water dept. roof will be worked on next Saturday and Sunday.

This Friday is Movie in the Park “Big Hero 6” PG starting around dusk, bring lawn chairs, coolers, blankets, and bug spray. Arvest will furnish popcorn/drinks 6-9 pm. Located in the back of park (old restrooms).

- c) Planning Department – Darrell Watts
The Special Meeting covered ordinance changes.
Will be reviewing lot-split, property adjustments
- d) Tontitown Museum Board – Beverly Cortiana or Heather Peachee-Ranalli
See detailed report on website, also no Meeting on Aug. 4, 2015 due to Grape Festival

9. Old Business:

- a) Memorial Spot in Park for Sunny Hinshaw—Doudna
In the next few months Rhonda will get pricing information for a possible new pavilion, bench, trees, and will need to get an area layout. Donations and city funding (future rental use) is will be accepted.

10. New Business:

- a) Discuss RT Alicia Collins Position—Doudna
The trial has been postponed until Sept. 9, 2015 the attorney suggested paying her the month of Aug. and prorating Sept.
- b) Discuss Raises for Water Clerk and Bookkeeper/Accounting Clerk—Doudna
Raising the bookkeepers pay from \$15.15 to \$17.15 and the water clerk from \$11.00 to \$12.00. (Funds are available).
Move to the CC Meeting
- c) Sign Removal for Closed Businesses—Doudna
Tontitown has an ordinance in place.
- d) Complaints of Firearms Use Within City Limits—Doudna
Complaints of gun fire after dark on Taldo Loop. Noise ordinance maybe needs to be revised but for now call the police dept. and they will respond.
- e) Discuss Calculation Changes to Personnel Handbook 5.1.2 Vacation Time for Non-Uniformed Employees and Sick Leave 5.4.2 Non-Uniformed Employees—James Clark
Changes are made as to what is being considered as full time employment. Considering a use it or lose it by Dec. 31 for vacations and priority scheduling.
Motion to move to the CC meeting by Rhonda Second by Henry
- f) Discuss Changes to Resolution NO. 2006-09-133 Park Fees—James Clark
Tabled to next C.O.W. meeting
- g) Discuss New Resolution for Ballfield Fees and Changes in Policy—James Clark
Tabled to next C.O.W. meeting
- h) Discuss Policy Change to #78 of the SOP—James Clark
The type of backflow prevention mechanism shall be at the discretion of the Public Works Director.
Move to C.C. meeting
Motion by Rhonda Second by Henry
- i) Discuss purchase of mini excavator-James Clark
Tontitown is a member of a national bidding list and is able to purchase used heavy equipment. The 1st excavator is not loaded around 43,000.00 and the 2nd is loaded the cost is

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48,688.00 that is a about a 6,000.00 difference. The loaded excavator is the one they would like to purchase.

Move to the CC meeting with exceptions.

James will bring price and warranty options and will get with Nick for legal suggestions.

j) **Wrecker Service Contract-**

Would like to make a primary call list-these are wrecker services in the Tontitown city limits and if no one is available then a secondary list will be used- these are wrecker services outside the Tontitown city limits.

Washington County takes all calls and will use the lists.

Will get with Nick for any legal suggestions.

Move to the next CC meeting

k) **Move CC meeting to Aug. 11 due to Grape Festival- Larry**

Will get with Nick to see if this allowed

11. **Comments from Alderman**

Tommy-Would like to know why there are 4 squad cars parked at the city shop building.

McCormick- We have 2 police positions available and will need them and the part time officers use the older units.

Tommy- Recycling trailer -Proceed with caution

12. **Comments from Mayor**

Refund of excise tax is 5,000.00

Lori is sending out letters to businesses who have not reported their taxes.

Visitors of the Grape Festival will have to cross at the light and go through the crafts, gates will be closed where the truck is located, and the reason for this change is because no permit was filed with the state.

Proposal- Tontitown has a new price saving change with The American Legal, this company revises city ordinance changes and posts changes to the city website. New pricing -A 3 years contract and 14.00 per page.-- Old pricing - 22.00 per page

Proposal should be ready for the next CC meeting.

TAFD and area fire depts. (Cave Springs and Wheeler) had a great response time to a house fire on Liberty Street. Several engines arrived and 27 people responded.

A cascade unit was purchased by using a credit that was given by the dealer, for a skid that was not needed.

The remainder of the credit will be used as needed by the fire dept.

13. **Comments from Attorney**

14. **Adjournment**

Motion by Arthur Second by Rhonda Motion Passes