

Mayor – Paul Colvin Jr.
City Clerk – Alicia Collins
City Attorney – Slinkard Law Firm
City Engineer - Terry Carpenter



City Council

Ward 1 Position 1 - Joseph Edgmon
Ward 1 Position 2 - Henry Piazza
Ward 2 Position 1 – Arthur Penzo
Ward 2 Position 2 – Larry Ardemagni
Ward 3 Position 1 – Rhonda Doudna
Ward 3 Position 2 – Tommy Granata

Committee of the Whole

February 17, 2015

Agenda

The Tontitown Committee of the Whole is scheduled for Tuesday, February 17, 2015 at 7:00 p.m. at the Tontitown City Hall, located at 235 East Henri De Tonti Boulevard, Tontitown, Arkansas.

A second required Public Hearing concerning the Arkansas Community and Economic Development Program (ACEDP) Community Development Project for the City of Tontitown, will be held at the Tontitown City Hall, 235 East Henri De Tonti (U.S. Hwy. 412), in the City of Tontitown, at 7:00 p.m. on Tuesday, February 17, 2015.

The purpose of this hearing is to inform citizens of the current scope and progress of the ACEDP project at the Brush Creek Bridge; discuss any changes or impacts involving financing sources, user fees or beneficiaries that have occurred since the first public hearing, accept oral and written comments regarding the project; and, discuss any potential impacts upon citizens that may have resulted during the course of the project.

All residents of Tontitown are encouraged to attend this hearing and participate in the community development process. Mayor Paul Colvin, Jr., City of Tontitown, Arkansas.

- 1. Meeting Call to Order**
- 2. Roll Call** - All council members present- also in attendance Attorney Howard Slinkard, Deputy Recorder/Treasurer Rebecca Bennett.
- 3. Pledge of Allegiance**
- 4. Approval of Agenda** – Motioned by Alderman Joe Edgmon, seconded by Arthur Penzo. Vote passed unanimously
- 5. Approval of Previous Month Committee of the Whole 2015-01-20** – Motioned by Alderman Rhonda Doudna to table until next meeting, seconded by Arthur Penzo – Vote passed unanimously
- 6. Monthly Financials** – No report present – Alderman Henry Piazza motioned to table to City Council Meeting, seconded by Alderman Arthur Penzo – Vote passed unanimously
- 7. Comments from Citizens** –
 - a) **James Larson** - 1837 Brush Creek Road – Citizen asked to pass an ordinance for the moveover law that usually only included only emergency vehicles, but to also include Tow Truck’s to run lights either blue or red. Larson stated that there needs to be more warnings or citations issued. Has spoken to Captain McCormick and he agrees with the tow trucks having lights. Larson stated that the police usually do not leave the scene until the tow trucks are finished on the scene, but some cities do not.
- 8. Department Reports**
 - a) **Police Department – Captain McCormick**
 - i. None
 - b) **Fire Department – Rob Langston**
 - i. Call Volume 1/01/2015 to 02/10/2015- 25 responses between 07:00am-07:00pm
 - ii. Average reaction time is two (2) minutes seven (7) seconds – Our goal is to get under two (2) minutes



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- iii. Average response time is three (3) minutes fifteen (15) seconds, National average is seven-eight minutes
- iv. Six calls were fire related calls, Fourteen calls were medical emergencies, an five of them were combined
- v. One MVA was on Hwy 412/ Jones Road and the father was very complementary for the services given by the Fire Department and Police Department
- vi. Call for service on Saturday for multiple car fires and the Tontitown City Fire Department immediately contacted Tontitown Area Fire Department to assistance, the scene was managed very well and each department worked together to get the scene under control within six (6) minutes. Was able to speak with Chief Hulse and they both agree that both departments work together
- vii. Hired new part time firefighter/EMT, there are more candidates that are willing to be part of this fire department
- viii. The Police Department and Fire Department work very well together and that does not usually happen, this is a vital presence to have on a scene

c) Public Works Department – James Clark

- i. Pozza Lane street project is completed, but may need to put in a guardrail because of the large drop-off
- ii. Street Overlay project is complete last week for Piazza Road
- iii. New restroom facilities are waiting on fixtures to come in this week

d) Planning Department –

- i. None

e) Tontitown Museum Board – Beverly Cortiana or Heather Peachee-Ranalli

- i. Museum sign to go along with Park Sign
- ii. AMA annual conference – submitted temporary exhibit for Gowns and Crowns
- iii. Grant Proposal for promotional documents for the museum
- iv. First video posted on Facebook on the Anthony Benz collection, which is at the Shiloh Museum due to being very fragile and limited display space
- v. Updated five (5) year plan
- vi. AR Museum Day and Arkansas Museum Association Exhibit Opening in Little Rock on March 17, 2015 , starting at 10:00am to 2:00pm

9. Old Business:

a) Police Manual – Rhonda Doudna

- i. Reviewed with Captain Joey McCormick and it looks fine, no need to make any changes to the manual, Alderman Joe Edgmon stated that Mucipal League is still reviewing the Manuel and it should wait. Alderman Rhonda Doudna motioned to table, seconded it by Alderman Henry Piazza

b) Personnel Handbook – Rhonda Doudna

- i. There are two (2) personnel handbooks that match identically and the last one should stay. Alderman Joe Edgmon stated that Municipal League is still reviewing this handbook as well and he apologizes for the time that it has taken. Alderman Rhonda Doudna motioned to move to the City Council Meeting, Seconded by Henry Piazza

c) TAFD Contract & Competitive Bidding – Tommy Granata

- i. Presented to Council before for budgetary reasons because TAFD offered \$175,000.00. TAFD has superior equipment and leadership. Alderman Tommy Granata stated that he understands that the City is up for an ISO inspection in a couple of months and thinks



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that it will be moved into the incorrect direction. Alderman Granada stated that he didn't appreciate TAFD being badgered for the response time that was incorrect and inappropriate. Alderman Larry Ardemagni stated that his heart is with TAFD but the city fire department has submitted an equal budget and that is what the council has made this whole thing over. Also stated that not knowing where they can go or how fast they can get there in his heart he cannot go to TAFD at this time. Alderman Rhonda Doudna stated that we should throw it to the meeting with a vote, if it gets voted down then give the citizens a special election. Alderman Henry Piazza stated that the citizens need a vote in the decision because everyone will not be happy. Alderman Granata made motion to move to City Council meeting, seconded by Alderman Rhonda Doudna.

10. New Business:

- a) **Discussion of Chapter 153.092: Animals – Larry Ardemagni**
 - i. Alderman Larry Ardemagni stated that it doesn't make since that in the country you cannot have certain animals because of this ordinance. Stated that this is keeping people from buying homes and land. Asked that everyone looks into changing the wording in the ordinance to be changed. Mayor Paul Colvin requested James Clark to have information on the matter at the next meeting. James Clark stated that this should go to the Planning Board and that because of it being an Ordinance it will need to have a public hearing because of the zoning issues, this will also need a fifteen (15) day written notice. It is suggested that this be taken to the planning board, then have a hearing and back to the council to approve at a special meeting.
- b) **Global Relay System Purge After 60 Days (added to C)– Rhonda Doudna**
- c) **Discussion of Email Storage – Rhonda Doudna**
 - i. Alderman Rhonda Doudna would like to see a purge within thirty (30) to sixty (60) days. Ronny stated that they are waiting on information from Global Relay for the possible fee. Alderman Rhonda Doudna motioned to be voted on B & C at the City Council Meeting. Alderman Joe Edgmon stated that there is someone coming from IT in a Box to visit with the city and look into our IT systems.
- d) **Discussion of Information Technology Security Policy and Procedures – Rhonda Doudna –**
 - i. Alderman Rhonda Doudna researched different cities and states policies. The city has been hacked into on different occasions and it needs to be looked at for further review to put extra security on our servers. Alderman Rhonda Doudna motioned to move forward to the City Council to vote on; Alderman Henry Piazza seconded the motion. Alderman Joe Edgmon stated that IT in a Box will keep all information off site.
- e) **Discussion of Budget & Organization Chart – City Council –**
 - i. Joe Edgmon spoke with Jeff Hawkins who said that main reason for the ordinance is to prevent Mayor to come in and fire everyone. Alderman Joe Edgmon stated that this should be moved to a resolution and not ordinance.
- f) **Discussion of Resolution 2008-03-150R: Distribution of Mail Received – Paul Colvin –**
 - i. Motioned to move to Special Meeting

11. Comments from Alderman –

- a) Joseph Edgmon – Reminder for the Town Hall meeting on Thursday.
- b) Henry Piazza - None
- c) Arthur Penzo – Stated that TFD budgeted 1st \$159,424.00, but if you add all expenses it is \$209,424.00. Stated that the newest one does not have any places for fuel, Robert Langston explained that the fuel was placed under automobile expenses. Alderman

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Penzo went over the budget that was given to him and pointed out that the Fire Chief makes \$56,035.35. Robert Langston explained that the budgeted salary does add retirement and benefits and was lowered approx. \$20, 0000.00, also that he is not trying to beat a contract. Robert Langston explained that the gas bill was high because the building is not up in perfect condition and has repairs that needs to be made, but with a few ideas that could be resolved. Alderman Penzo asked what the actual total amount for the fire department was, as the budget presented to him shows \$171,470.00 with benefits and everything, and the one that Mr. Secor's has one for \$193,00.00 and the one you put out has an additional \$50,000.00. Robert Langston explained that the \$50,000.00 will be spent for maintenance, insurance, etc. no matter who is in the fire department. Robert Langston advised that off of the top of his head the total amount is around \$220,000.00 and he tried to make sure that if a catastrophic event happened it would be covered. Mayor Paul Colvin stated that there have already been expenditures spent for this year and by the end of the year there will be more money spent no matter who is at the fire department.

- d) Larry Ardemagni - None
- e) Rhonda Doudna - None
- f) Tommy Granata - None

12. Comments from Mayor –

- a) Handed out an invoice from EVS for a lease agreement for turnout gear in the amount of \$54549.60. The down payment has not been paid by the previous administration and still has not been paid at this time; the items are not returnable because they are personalized. The amount that needs to be paid is \$15,733.43. Mayor stated that the attorneys have been looking into this as we are speaking to the leasing company. Mayor stated that they are looking to renew the lease agreement with us. Alderman Rhonda Doudna moved to be moved to the City Council Meeting, seconded by Arthur Penzo.

13. Comments from Attorney –

- a) None

14. Adjournment- Alderman Arthur Penzo motioned to adjournment, seconded by Rhonda Doudna