

Mayor – Paul Colvin Jr.
City Clerk – Alicia Collins
City Attorney – Slinkard Law Firm
City Engineer - Terry Carpenter



City Council

Ward 1 Position 1 - Joseph Edgmon
Ward 1 Position 2 - Henry Piazza
Ward 2 Position 1 – Arthur Penzo
Ward 2 Position 2 – Larry Ardemagni
Ward 3 Position 1 – Rhonda Doudna
Ward 3 Position 2 – Tommy Granata

Committee of the Whole

January 20, 2015

Minutes

The Tontitown Committee of the Whole is scheduled for Tuesday, January 20, 2015 at 7:00 p.m. at the Tontitown City Hall, located at 235 East Henri De Tonti Boulevard, Tontitown, Arkansas.

1. Meeting Call to Order

2. Roll Call – A present were Henry Piazza, Joe Edgmon, Rhonda Doudna, Larry Ardemagni, Arthur Penzo, Tommy Granata, Mayor Paul Colvin Jr. and R/T Alicia Collins.

3. Pledge of Allegiance

4. Mayor Colvin Jr requested that the Council go into Executive Session to discuss Administrative matters to bring them up to speed.

5. Approval of Agenda – A motion made by Granata to approve the agenda and 2nd by Doudna, motion passed unanimously.

6. Approval of Previous Month City Council 2014-12-16 – A motion made by Granata to approve the minutes and 2nd by Penzo, motion passed unanimously.

7. Monthly Financials – Collins stated that those were prepared but the server crashed before she could print them or post them to the web. The balance sheet and the income statements are on the web, but her report isn't available.

8. Comments from Citizens

Clint Penzo, 445 Liberty Avenue, questioned the council if there is any protocol on how the citizens move forward on planning items (lot splits, zoning, etc.) since the planning commission has been abolished. Penzo went over a few properties that he is currently dealing with.

9. Department Reports

a) **Police Department – Interim Chief Upton** - None

b) **Fire Department – Chief Secor** – None

c) **Public Works Department – James Clark** – None

d) **Planning Department** – None

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- e) **Tontitown Museum Board – Beverly Cortiana or Heather Peachee-Ranalli** – Beverly stated that the sign the Museum is going to get is for the memorial of Sunny Hinshaw. We have an exhibit in Little Rock and will be open around Memorial weekend. We will stay open Friday, Saturday and Sunday. There are a few board members that will be reinstating their term.

10. Old Business:

Joe Edgmon stated that David Schoen with the Municipal League would like to review the manuals before they are voted on. So if we can remove A, B, C and D until they are viewed. Anything we do can affect the legal defense fund. A motion made by Edgmon to move all to the City Council and 2nd by Granata, motion passed unanimously.

- a) **Resolution Amending the Tontitown Police Department Patrol Policy Manual – Doudna**
- b) **Resolution Amending the Policy & Procedures Manual of the Tontitown Fire Department – Doudna**
- c) **Resolution Repealing Resolution No. 2014-08-477R & Repealing the Standard Operating Procedures and Standard Operating Guidelines for the Tontitown Fire Department Adopted Therein – Doudna**
- d) **Resolution Amending the Personnel Handbook for the City of Tontitown, Arkansas – Doudna**
- e) **Resolution To Discontinue the use or Purchase of Any GPS Tracking System Services on Any City Vehicles for the City of Tontitown, Arkansas – Granata** – Granata stated that the City had entered into a 3 year contract and ends in 2016, so we will leave it as it is. A motion made by Granata to table for good and 2nd by Arthur, motion passed unanimously.
- f) **Resolution to discontinue the use of the SeeClickFix Application and Services on Tontitown.com for the City of Tontitown, Arkansas – Doudna** - Doudna stated that the contract stated says we have to give 90 day notice. Collins stated that it is month to month after the first year. A motion made by Doudna to move to the City Council and 2nd by Penzo, motion passed unanimously.
- g) **Resolution to discontinue the use and purchase of the Global Relay Software and Services for the City of Tontitown, Arkansas; To Establish an Email retention and disposal schedule; and for Other Purposes – Doudna** – Doudna asked how much it would cost for an in house email server. Ronny Thompson stated that it isn't cost efficient to have it in house and it has to be dealt with by someone in house. A motion made by Doudna to table until more information is received and 2nd by Piazza. Edgmon stated that the Municipal League recommends a company called IT in a box. A motion passed unanimously.



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- h) Discussion of TFD – Granata** – Granata stated that he doesn't have the contract tonight but he will go over the contents that will be in the Contract. This is another avenue for the City to look at to save money. He went to TAFD and asked them if they would give us a few options. The 1st option will be a cost of \$175,000 and will cover 7 am – 7 pm Monday – Saturday staffing 2 people. The rest of the slots will be filled by volunteer. The 2nd option will be a cost of \$225,000 and will cover 7 am – 7 pm Monday – Friday staffing 2 people. From 7 pm to 7 am staffing 1 person Monday – Friday. Saturday & Sunday will be staffed by 1 person all weekend. Both of them look good to me as an avenue. Doudna asked about the department and equipment. Granata stated that they will run our department and equipment. The City will need to put money in the budget to maintain and service our equipment. There should be approximately \$50,000 to \$60,000 for maintenance, servicing and equipment needed. If we make a contract with them they will run the department under contract and will be in charge of the personnel. More discussion of how this contract will work if accepted. Collins asked about the employees that are with the City right now. Granata stated that if the contract is accepted then TAFD will be in charge of the personnel. Guzman tried to explain that 2 fire employees in the Fire Budget have not been hired and can be taken out. Doudna stated that \$300,000 was spent in one month. A motion made by Doudna to move to the City Council meeting and 2nd by Piazza, unanimously.
- i) Discussion of appointing members for the Planning Board – Doudna** – Doudna stated that we will be voting on Planning Board Members at the City Council Meeting. Whoever would like to be looked at as a candidate is welcome to let us know. Mayor Colvin Jr. reminded everyone that the Mayor is not the one that appoints the Planning Board. They are appointed by the Council. Doudna stated that the only thing that will change is it will be year by year instead of a 3 year term. A motion made by Doudna to move to the City Council and 2nd by Edgmon, motion passed unanimously.

11. New Business:

- a) Discussion of raising Water, Sewer and Solid Waste Rates – Mayor Colvin Jr.** – Mayor Colvin Jr. stated that he received a letter from Waste Management about raising the Solid Waste Rates as of January 2015. He spoke with the gentleman with Waste Management about raising them without give the City enough time to notify the Citizens. They came to a conclusion that Waste Management won't raise the rates until March like it has been done in the past. A motion made by Edgmon and 2nd by Penzo, motion passed unanimously. Water rates are being raised by Springdale but the City of Tontitown will not add anything on top of what Springdale is raising them to. A motion made by Edgmon to move to the City Council and 2nd by Doudna, motion passed unanimously. James Clark stated that solid waste rates will not be raised at this time. Mayor Colvin Jr. stated that there is a difference in other towns for sewer rates between residents and commercial. We would like to eventually have a different rate for commercial and residents for sewer cost.
- b) Discussion of Organizational Chart – Edgmon** – Edgmon explained his reasoning for wanting to get rid of the organizational chart. A motion made by Doudna to move to the City Council and 2nd by Ardemagni. Granata asked if Edgmon meant to make it a resolution not an ordinance. Motion passed unanimously.

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12. Comments from Alderman

Piazza stated he appreciated all the people that has been showing up at our meetings.

Edgmon thanked everyone for showing up. He hopes we get the code changes that we have asked for and we get our planning board together. We are going to have to get our Finances together.

Doudna – None

Ardemagni thanked everyone for being here and also told Clint Penzo that he will look into it and get something going for the protocol dealing with planning issues.

Penzo – None

Granata asked about the stuff needing to go in front of planning and if that can wait until the City Council. James Clark stated that it will be okay to wait until the City Council.

13. Comments from Mayor

None

14. Comments from Attorney

None

15. Adjournment – A motion made by Granata to adjourn and 2nd by Doudna, all in favor.