

**RESOLUTION 2013-12-455R**

**A RESOLUTION APPROVING THE 2014 CITY BUDGET  
FOR THE CITY OF TONTITOWN;**

WHEREAS, the City of Tontitown, Arkansas, has chosen to adopt its City Budget for the year 2013 by Resolution on or about December 30th, 2013;


WHEREAS, the City Council has determined it is necessary to approve the Budget; and

WHEREAS, the City Council finds it to be in the best interest of the City to adopt the City Budget for 2013 attached hereto;

BE IT THEREFORE RESOLVED by the City Council of Tontitown, Arkansas, that the City Budget for the City of Tontitown, Arkansas for the year 2013, is hereby approved and adopted as shown by the Budget for the City of Tontitown, Arkansas for the year 2013 attached hereto and made part of this Resolution by reference.

**PASSED AND APPROVED this 30th day of December, 2013.**

**APPROVED:**

  
\_\_\_\_\_  
**Mayor**

**ATTEST:**

  
\_\_\_\_\_  
**City Recorder/ Treasurer**



**2013 Budget Presentation December 30, 2013**

# City Of Tontitown

<http://www.tontitown.com/financials/>

**Jack Beckford, Mayor**

**Alicia Collins, Recorder/Treasurer**

**J.R. Carroll, City Attorney**

## **City Council Members**

**Ward 1.  
Ward2.  
Ward 3.**

**Sunny Hinshaw  
Bobby Pianalto  
Joey Pianalto**

**Henry Piazza  
Clint Penzo  
Mike Zulpo**

## **Staff**

**Alicia Collins  
Rebecca Bennett  
Kristopher Arthur  
Ken Bailey**

**City Book keeper  
Community Development  
Police Chief  
Public Works**

**479-361-2700 ext 1  
479-361-2700 ext 5  
479-361-2700 ext 3  
479-361-2700 ext 4**

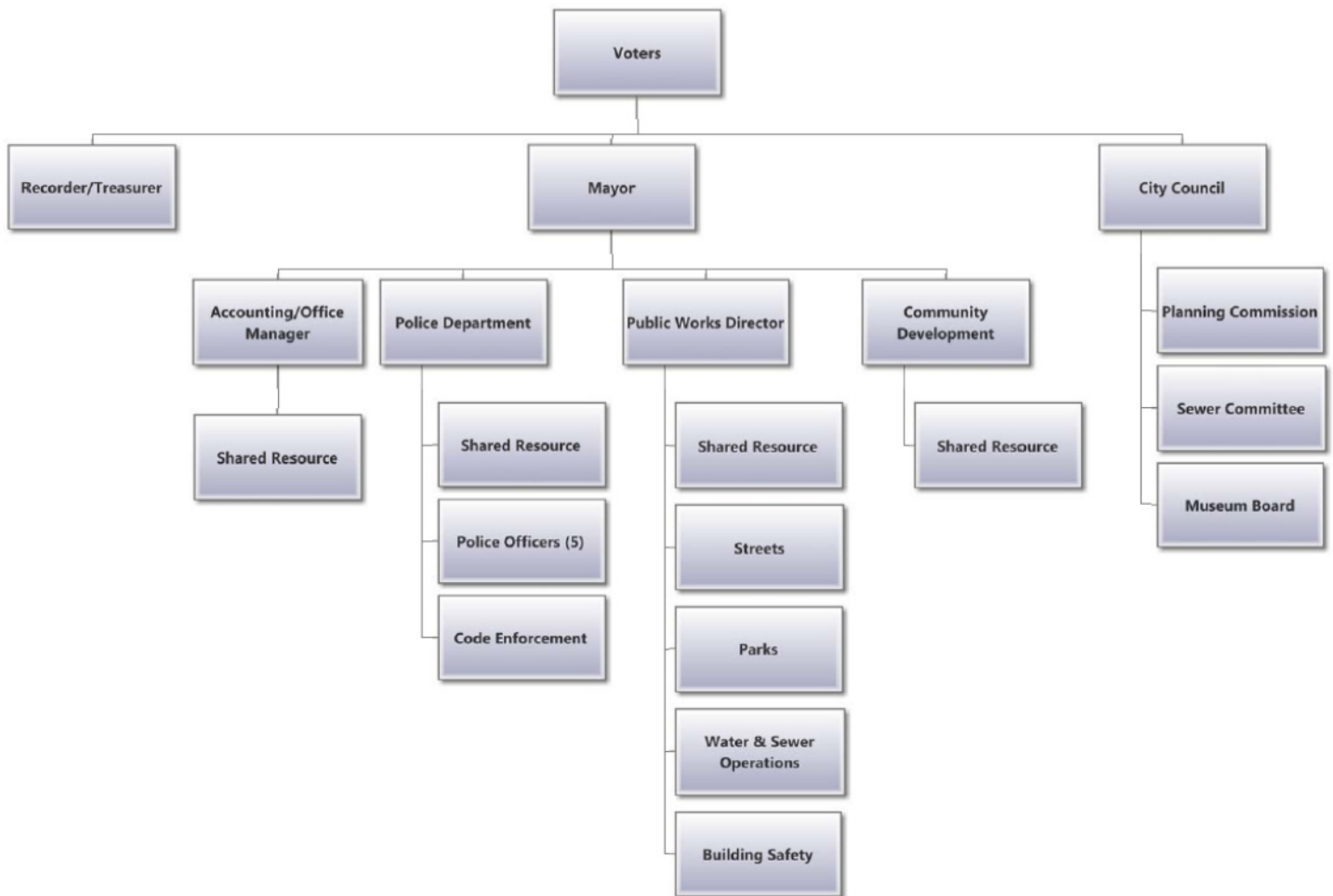
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# **MISSION STATEMENT**

The mission of the City Of Tontitown is to provide quality services and maximize use of tax dollars for the benefit to the citizens of our city.

## City of Tontitown Organizational Chart



City of Lowell  
Budget Overview by Class (Unaudited)  
January through December 2025

	Building		Fire Department		General & Administrative		2025 Clean & Edge		Museum		Parks & Recreation		Planning		Police		TOTAL	
	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget
Ordinary Income/Expense																		
Income																		
4000 - Franchise Tax	0	0	0	0	0	0	116,160	125,516	120,000	0	0	0	0	0	0	0	116,160	125,516
4010 - Licensing Fees	0	0	0	0	0	0	211,250	120,725	210,000	0	0	0	0	0	0	0	211,250	120,725
4020 - Licenses & Permits																		
4020 - Swimmers	0	0	0	0	0	0	17,655	36,741	18,000	0	0	0	0	0	0	0	17,655	36,741
4040 - Permits	800	1,200	800	0	0	0	0	0	0	0	0	0	0	0	0	0	800	1,200
4050 - Open Air Vendor	100	0	100	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
4060 - License & Permits - Other	0	0	0	0	0	0	0	180	0	180	0	0	0	0	0	0	0	450
Total 4000 - Licenses & Permits	700	1,200	700	0	0	0	17,655	36,841	18,000	0	180	0	0	0	0	0	18,385	38,341
4080 - Miscellaneous Income	5,000	4,000	5,000	0	0	0	10	10	25	0	0	0	0	0	145	30	150	5,175
4075 - Parks & Recreation																		
4100 - Pavilion Fee	0	160	0	0	0	0	0	0	0	0	1,550	1,540	1,600	0	0	0	1,550	1,700
4075 - Parks & Recreation - Other	0	0	0	0	0	0	0	0	0	0	8,535	0	0	0	0	0	0	8,535
Total 4075 - Parks & Recreation	0	160	0	0	0	0	0	0	0	0	1,550	1,540	1,600	0	0	0	1,550	1,020
4095 - Museum Income																		
4100 - Book Sales	0	0	0	0	0	0	0	0	1,600	1,350	1,700	0	0	0	0	0	1,600	1,350
4110 - Donations	0	0	0	0	0	0	0	0	850	0	800	0	0	0	0	0	850	0
4120 - Membership	0	0	0	0	0	0	0	0	800	0	800	0	0	0	0	0	800	0
4130 - Museum Membership	0	0	0	0	0	0	0	0	1,601	2,640	3,000	0	0	0	0	0	1,601	2,640
4150 - State Sales Tax Discount	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4095 - Museum Income - Other	0	0	0	0	0	0	0	0	380	88	300	0	0	0	0	0	380	300
Total 4095 - Museum Income	0	0	0	0	0	0	0	0	5,210	4,038	5,800	0	0	0	0	0	5,210	4,038
4160 - Building Permits																		
4200 - Building	55,951	0	55,000	0	0	0	0	0	0	0	0	0	0	0	0	0	55,951	0
4210 - Certificate of Occupancy	3,550	0	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	3,550	4,000
4220 - Commercial Addition	1,717	0	1,750	0	0	0	0	0	0	0	0	0	0	0	0	0	1,717	1,750
4240 - Demolition	800	0	700	0	0	0	0	0	0	0	0	0	0	0	0	0	800	700
4250 - Electrical	4,345	0	4,400	0	0	0	0	0	0	0	0	0	0	0	0	0	4,345	4,400
4260 - Fence	700	0	800	0	0	0	0	0	0	0	0	0	0	0	0	0	700	800
4280 - Grading	100	0	800	0	0	0	0	0	0	0	0	0	400	0	400	0	100	800
4290 - Mechanical	5,871	0	6,000	0	0	0	0	0	0	0	0	0	0	0	0	0	5,871	6,000
4300 - Miscellaneous	8,883	0	9,000	0	0	0	0	0	0	0	0	0	0	0	0	0	8,883	9,000
4310 - New Commercial Permit	16,656	0	17,000	0	0	0	0	0	0	0	0	0	0	0	0	0	16,656	17,000
4350 - Plumbing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4400 - Signs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4510 - Rainwater	75	100	100	0	0	0	0	0	0	0	0	0	0	0	0	0	75	100
4160 - Building Permits - Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total 4160 - Building Permits	96,937	100	96,900	0	0	0	0	0	0	0	0	0	400	0	400	0	97,437	100
4410 - Planning Fees																		
4290 - Conditional Use	0	0	0	0	0	0	0	0	0	0	0	0	600	0	600	0	0	700
4290 - Large Scale Dev	0	0	0	0	0	0	0	0	0	0	0	0	4,475	0	4,500	0	4,475	4,500
4210 - Lot Split	0	0	0	0	0	0	0	0	0	0	0	0	800	0	800	0	800	800
4300 - Property Use Adj	0	0	0	0	0	0	0	0	0	0	0	0	1,400	0	1,400	0	1,400	1,400
4280 - Rezoning	0	0	0	0	0	0	0	0	0	0	0	0	400	0	400	0	400	400
4120 - Subdivisions	0	0	0	0	0	0	0	0	0	0	0	0	600	0	600	0	600	600
4150 - Variances	0	0	0	0	0	0	0	0	0	0	0	0	1,050	0	1,050	0	1,050	1,100
4160 - Final Plat Fee	0	0	0	0	0	0	0	0	0	0	0	0	1,480	0	1,480	0	1,480	1,500
4350 - Preliminary Plan	0	0	0	0	0	0	0	0	0	0	0	0	1,245	0	1,245	0	1,245	1,280
Total 4410 - Planning Fees	0	0	0	0	0	0	0	0	0	0	0	0	11,880	0	12,080	0	11,880	12,080
4510 - Police Fees																		
4550 - Act 800 revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,636	0	3,636	3,800
4540 - Police Fees - Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	36,387	0	36,387	35,000
Total 4510 - Police Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	36,387	0	36,387	35,000
4520 - Property Tax - TPRS/400	0	0	0	0	0	0	185,754	186,940	200,000	0	0	0	0	0	0	0	185,754	186,940
4570 - Sales Tax																		
4580 - 2005 Series City Sales Tax	0	0	0	0	0	0	109,650	118,000	118,000	0	0	0	0	0	0	0	109,650	118,000
4580 - 2002 Sales Tax 10% Dues W & S	0	0	0	0	0	0	16,945	20,000	20,000	0	0	0	0	0	0	0	16,945	20,000
4580 - 2002 Sales Tax 10% Dues SF	0	0	0	0	0	0	119,487	294,701	300,000	0	0	0	0	0	0	0	119,487	294,701
Total 4580 - 2005 Series City Sales Tax	0	0	0	0	0	0	301,348	294,701	338,000	0	0	0	0	0	0	0	301,348	294,701
4510 - County	0	0	0	0	0	0	236,861	250,973	230,000	0	0	0	0	0	0	0	236,861	250,973
4570 - Sales Tax - Other	0	0	0	0	0	0	4	134,487	10	0	0	0	0	0	0	0	4	134,487
Total 4570 - Sales Tax	0	0	0	0	0	0	528,247	679,741	568,010	0	0	0	0	0	0	0	528,247	679,741
4620 - State Turnback																		
4620 - Municipal General - M/M0100	0	0	0	0	0	0	23,416	26,704	25,000	0	0	0	0	0	0	0	23,416	26,704
4620 - State Turnback - Other	0	0	0	0	0	0	24,180	0	35,000	0	0	0	0	0	0	0	24,180	0
Total 4620 - State Turnback	0	0	0	0	0	0	27,576	26,704	60,000	0	0	0	0	0	0	0	27,576	26,704
Total Income	102,937	5,400	104,550	0	0	0	1,120,494	1,301,592	1,175,035	5,276	4,308	5,800	1,550	10,285	1,600	12,080	1,127,975	1,341,505
Expense Profile	102,937	5,400	104,550	0	0	0	1,120,494	1,301,592	1,175,035	5,276	4,308	5,800	1,550	10,285	1,600	12,080	1,127,975	1,341,505
Expense																		
5020 - Animal Sheltering																		
Animal Control	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5020 - Animal Sheltering - Other	0	0	0	0	0	0	595	580	600	0	0	0	0	0	0	0	595	580
Total 5020 - Animal Sheltering	0	0	0	0	0	0	595	580	600	0	0	0	0	0	0	0	595	580
5025 - Automobile Expenses	5,100	0	5,400	0	0	0	104	0	130	0	0	0	1,700	0	37,695	30,000	31,504	34,830
5030 - State Service Charges																		
5210 - Library Costs	0	0	0	0	0	0	333	336	336	0	0	0	0	0	0	0	333	336
5220 - Returned Deposited Item	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5230 - Dead Deer	0	0	0	0	0	0	(371)	0	0	0	0	0	0	0	0	0	(371)	0
Total 5230 - Returned Deposited Item	0	0	0	0	0	0	(371)	0	0	0	0	0	0	0	0	0	(371)	0
5240 - Reconciliation Discrepancies	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5250 - State Service Charges - Other	0	0	0	0	0	0	1,800	2,000	1,800	0	0	0	0	0	0	0	1,800	2,000

City of Lowell  
Budget Overview By Class (Unaudited)  
January through December 2019

		Building		Class 1		Fire Department		Police		General & Administrative		2019 Class 1 Budget		Museum		Police & Recreation		Planning		Police		TOTAL		Budget			
		2019		2020		2019		2020		2019		2020		2019		2020		2019		2020		2019		2020			
		Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget	Jan-Dec 13	Budget		
		Total 2020 - Civil Service Charges																									
		45	19	75	0	0	0	0	1,824	5,428	1,324	0	0	0	0	0	0	0	17	0	0	0	1,916	5,427	3,211		
		2020 - Computer Software & Support																									
		1,075	226	1,300	0	0	0	0	21,059	28,965	22,000	359	0	400	0	0	0	601	1,100	680	6,702	5,941	8,800	29,796	31,000		
		2019 - Dues and Subscriptions																									
		779	1,324	800	0	0	0	0	8,163	10,854	9,000	484	1,317	800	23	0	80	6,195	10,360	6,300	3,000	550	16,213	28,200	17,310		
		2019 - Fire Protection																									
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
		2020 - Fixed Asset Purchase																									
		2,155	1,286	2,300	14,983	18,000	18,000	0	0	12,741	12,741	13,000	0	0	0	4,328	25,000	4,800	9,877	16,000	10,000	168,190	222,028	178,000	212,176		
		2020 - Insurance																									
		2020 - Auto Insurance																									
		721	1,440	800	0	0	0	0	1,281	3,801	1,800	0	0	0	0	560	1,180	600	0	0	0	0	1,416	2,800	3,200		
		2020 - Property Insurance																									
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
		2020 - Insurance - Other																									
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
		Total 2020 - Insurance																									
		721	1,440	800	0	0	0	0	1,281	3,801	1,800	0	0	0	560	1,180	600	0	0	0	0	1,416	2,800	3,200			
		2020 - Materials and Supplies																									
		688	328	700	0	0	0	0	559	288	800	70	0	80	1,634	2,773	2,000	0	0	0	12,613	2,483	13,000	15,534	5,660		
		2019 - Museum Expenses																									
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
		Duck Production/Promotion																									
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
		Total 2019 - Museum Expenses																									
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
		2020 - Office Expenses																									
		2100 - Supplies & Postage																									
		1,858	3,480	2,000	0	0	0	0	3,449	4,021	3,800	1,173	1,058	1,800	0	333	0	371	704	400	1,808	2,341	1,800	8,859	11,237		
		2110 - Printing and Reproduction																									
		610	0	700	0	0	0	0	1,850	2,488	3,000	4,074	2,851	4,100	0	0	0	22	76	100	1,787	85	1,800	8,413	5,700		
		2060 - Office Expenses - Other																									
		847	918	800	0	0	0	0	8,821	9,177	9,000	86	0	255	0	0	0	0	858	871	800	10,887	9,987	11,190			
		Total 2020 - Office Expenses																									
		3,315	4,398	3,500	0	0	0	0	14,120	16,886	16,800	5,333	3,909	5,900	255	333	300	463	786	500	4,493	3,377	4,600	27,334	28,000		
		2170 - Taxes																									
		0	0	0	0	0	0	0	1,759	0	1,800	0	0	0	0	0	0	0	0	0	0	0	0	1,759	0		
		2310 - Miscellaneous																									
		2310 - Training and Education																									
		2,028	2,028	2,028	0	0	0	0	1,604	0	1,800	0	0	0	0	0	0	0	169	0	800	4,001	2,028	4,100			
		2310 - Miscellaneous - Other																									
		0	0	0	0	0	0	0	255	2,029	1,200	86	0	80	0	0	0	0	0	0	6,795	12,916	6,800	7,807			
		Total 2020 - Miscellaneous																									
		2,028	2,028	2,028	0	0	0	0	2,859	2,029	3,000	570	80	80	0	0	0	0	169	0	800	4,001	2,028	4,100			
		2315 - Payroll Expenses																									
		2360 - Contract Wages																									
		5,833	6,255	6,300	115,000	115,000	115,000	21,211	0	30,000	0	0	0	0	0	0	0	7,880	8,000	87,140	87,216	80,000	236,336	208,275			
		2360 - Employee Health Coverage																									
		0	8,160	0	0	0	0	413	5,535	800	0	0	0	0	0	2,214	0	4,428	0	36,315	0	413	56,894	800			
		2310 - Retirement																									
		0	3,140	0	0	0	0	201	2,660	400	0	0	0	0	0	558	0	48	2,061	80	32,192	38,616	35,000				
		2320 - Salaries																									
		37,043	62,856	40,000	0	0	0	68,970	10,000	80,000	0	0	0	0	0	11,840	0	1,428	41,240	170,688	218,255	178,000	278,229				
		2310 - Social Security & Medicare																									
		3,861	4,808	3,000	0	0	0	5,043	7,740	7,000	0	0	0	0	0	915	0	121	0	180	10,881	16,881	14,000				
		2370 - Unemployment																									
		732	1,484	800	0	0	0	3,778	3,914	4,000	0	0	0	0	0	283	0	27	100	5,447	7,387	5,800	10,294	13,688			
		2360 - Workers Compensation																									
		0	1,884	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,884	0		
		2315 - Payroll Expenses - Other																									
		189	0	200	0	0	0	791	0	800	0	0	0	0	0	14,328	0	14,800	189	0	200	11,400	13,916	11,800			
		Total 2020 - Payroll Expenses																									
		46,831	88,618	50,300	115,000	115,000	115,000	27,107	12,101	136,800	0	0	0	0	0	14,328	16,810	14,800	8,103	47,738	120,916	321,532	603,781	794,387			
		2320 - Professional Fee																									
		0	0	0	0	0	0	0	5,138	18,000	8,800	0	0	0	0	0	0	0	0	0	0	0	5,138	18,000			
		2370 - Engineering																									
		3,485	6,800	3,500	0	0	0	0	1,180	0	0	0	0	0	0	0	0	17,185	28,678	18,000	0	0	0	32,493			
		2380 - Legal Fee																									
		0	0	0	0	0	0	7,719	5,061	7,750	0	0	0	0	0	0	0	0	0	0	0	0	7,719				
		2380 - Ordinance Codification																									
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
		2410 - Required Legal Advertising																									
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
		2380 - Legal Fee - Other																									
		14,919	12,781	15,000	0	0	0	32,594	48,585	38,000	0	0	0	0	0	8,506	10,870	8,500	10,170	1,680	11,000	67,194	82,379				
		Total 2020 - Legal Fee																									
		14,919	12,781	15,000	0	0	0	41,881	53,540	42,180	0	0	0	0	0	8,506	10,870	8,500	10,740	1,680	11,000	78,388	82,460				
		2320 - Professional Fee - Other																									
		80	0	80	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	80	0			
		Total 2020 - Professional Fee																									
		15,000	12,781	15,080	0	0	0	41,769	53,460	42,180	0	0	0	0	0	8,506	10,740	8,500	10,740	1,680	11,000	78,388	82,460				
		2330 - Repairs & Maintenance																									
		2410 - Lawn Maintenance																									
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	36	0	0	0	0	0	0	0	36			
		2410 - Building Repairs																									
		117	0	180	0	0	0	6,894	2,886	7,000	333	340	400	301	186	338	0	0	437	0	480	8,248	12,817				
		2470 - Equipment Repairs																									
		28	59	48	0	0	0	5	11	11	0	0	0	0	3,732	410	3,800	1,281	0	1,100	1,806	3,859	4,130				
		2420 - Repairs & Maintenance - Other																									
		0	0	0	0	0	0	6,800	6,800	6,800	830	0	0	0	13,654	0	14,000	0	0	0	0	0	20,784				
		Total 2020 - Repairs & Maintenance																									
		146	59	180	0	0	0	13,699	9,697	13,800	833	340	400	301	186	3,732	410	3,800	1,281	0	1,100	2,806	3,859				
		2480 - Travel																									
		2480 - Meetings & Travel																									
		0	0	0	0	0	0	1,139	0	1,100	0	1,100	811	0	880	0	0	0	0	0	0	0	1,100				
		2480 - Travel - Other																									
		319	0	380	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	319				
		Total 2020 - Travel																									
		319	0	380	0	0	0	1,139	0	1,100	811	1,100	880	0	880	0	0	0									



	A	B	C	D	E	F	G	H	I	J	K	L	M	P	S	V	W	X	Y
1														2012 Budget	2013 Budget	2013 Budget Rev #1	Jan - Aug 13	Assumptions	2014 Budget
2	Ordinary Income/Expense																		
3			Income																
4				2005 Series sales tax 40%									\$205,000.00	\$210,000	\$162,428	\$ 123,564		\$185,346	
5				Interest Income										\$10,200.00	\$5,000	\$622	\$ 692		\$1,038
6				Miscellaneous Income										\$100.00	\$100	\$100	\$ -		\$0
7				Property Tax									\$40,000.00	\$40,000	\$14,420	\$ 17,362		\$26,043	
12				State Turnback - Total									\$136,760.00	\$136,760	\$136,844	\$ 84,499		\$126,749	
13			Total Income										\$392,060.00	\$391,860	\$314,414	\$ 226,117		\$339,176	
14		Gross Profit											\$392,060.00	\$391,860	\$314,414	\$ 226,117		\$339,176	
15			Expense																
22				Fixed Asset Purchase - Total									\$ 150,000	\$ 448,000	\$ 1,529,051	\$ 557,271		\$1,681,796	
25				Insurance - Total									\$741.50	\$1,200	\$1,200	\$ -		\$0	
26				Miscellaneous Expense									\$50.00	\$50	\$50	\$ 456		\$684	
27				Printing and Reproduction										\$110.00	\$110	\$110	\$ -		\$0
32				Professional Fees - Total									\$111,850.00	\$67,850	\$6,868	\$ 3,434		\$5,151	
39				Repairs & Maintenance - Total									\$977,500.00	\$81,300	\$16,176	\$ 2,478		\$102,164	
40				Salaries & Benefits									\$12,699.54	\$41,244	\$42,859	\$ -		\$39,849	
43				Utilities - Total									\$7,500.00	\$7,500	\$7,500	\$ 588		\$882	
44				Vehicle Expense									\$4,000.00	\$6,000	\$6,000	\$ -		\$0	
45			Total Expense										\$ 1,251,752	\$ 653,254	\$ 1,566,955	\$ 564,227		\$1,830,525	
46	Net Ordinary Income												(\$859,691.50)	(\$261,394)	(\$1,252,541)	\$ (338,110)		(\$1,491,350)	
47	Other Income/Expense																		
48			Other Income																
49				City Sales Tax													\$ -	\$0	
50				Use of Street Fund Reserves										\$610,000	\$ -		\$500,000		
51				Xfers from City General Fund											\$645,000	\$ 30,106		\$1,000,000	
52			Total Other Income												\$ 1,255,000	\$ 30,106		\$1,500,000	
53		Net Other Income													\$ 1,255,000	\$ 30,106		\$1,500,000	
64	Balance after use of reserves													\$13,309	(\$946,498)	\$2,459	(\$308,004)		\$8,650

## W&amp;S Budget

	A	B	C	D	E	F	G	P	Y	AH	AK
1								<b>Sewer</b>	<b>Solid Waste</b>	<b>Water</b>	<b>Total W&amp;S</b>
2								<b>2014 Budget</b>	<b>2014 Budget</b>	<b>2014 Budget</b>	<b>2014 Budget</b>
3							Ordinary Income/Expense				
4							Income				
7							4020 · Miscellaneous Income - Total		\$0	\$0	\$0
10							4030 · Sales - Sanitation - Total	\$0	\$152,901	\$0	\$152,901
11							4040 · Sales - Sewer	\$244,086	\$0	\$0	\$244,086
15							4050 · Sales - Water - Total	\$0	\$0	\$580,505	\$580,505
23							4060 · Service Fees - Total	\$25,436	\$0	\$11,488	\$36,924
24							<b>Total Income</b>	\$269,522	\$152,901	\$591,992	\$1,014,415
26							5000 · Cost of Goods Sold	\$500	\$2,701	\$18,827	\$22,028
27							5010 · Water Purchases	\$0	\$0	\$243,000	\$243,000
28							5011 · Sewer Service Purchase	\$643,500	\$0	\$0	\$643,500
29							5012 · Solid Waste Reimbursement	\$0	\$129,028	\$0	\$129,028
30							<b>Total COGS</b>	\$644,000	\$131,728	\$261,827	\$1,037,555
31							<b>Gross Profit</b>	(\$374,478)	\$21,173	\$330,165	(\$23,140)
32							<b>Expense</b>				
39							6030 · Auto & Equipment Expense - Total	\$4,167	\$0	\$8,765	\$12,932
40							6040 · Bad Debt Expense	\$0	\$0	\$472	\$472
47							6050 · Bank Service Charges - Total	\$351	\$0	\$1,475	\$1,826
48							6060 · Bond Processing Fee	\$6,686	\$0		\$6,686
53							6065 · Computer & IT Expense - Total	\$13,750	\$0	\$4,750	\$18,500
56							6080 · Contract Labor Expenses - Total	\$23,239			\$23,239
57							6110 · Depreciation Expense	\$207,500	\$0	\$207,000	\$414,500
61							6120 · Dues and Subscriptions - Total	\$2,135	\$0	\$9,600	\$11,735
62							6140 Fixed Asset Purchases			\$201,600	\$201,600
65							6150 · Insurance -Total	\$8,523	\$0	\$8,721	\$17,244
70							6150 · Taxes & Bonds - Total	\$2,490	\$14,624	\$133	\$17,247
73							6195 · Material & Supplies - Total	\$1,905	\$0	\$5,312	\$7,217
80							6200 · Miscellaneous Expense - Total	\$1,250	\$0	\$1,723	\$2,973
86							6220 · Office Supplies & Postage - Total	\$4,050	\$132	\$5,560	\$9,742
90							6230 · Payroll Expenses - Total	\$55,621	\$0	\$55,621	\$111,242
101							6250 · Professional Fees - Total	\$14,553	\$0	\$12,413	\$26,967
112							6280 · Repairs & Maintenance - Total	\$56,065	\$0	\$31,427	\$87,492
118							6390 · Utilities & Rent - Total	\$14,684	\$0	\$9,783	\$24,467
119							<b>Total Expense</b>	\$416,968	\$14,756	\$564,356	\$996,079
120							<b>Net Ordinary Income</b>	(\$791,445)	\$6,417	(\$234,190)	(\$1,019,219)

## W&amp;S Budget

	A	B	C	D	E	F	G	P	Y	AH	AK
1								Sewer	Solid Waste	Water	Total W&S
2								2014 Budget	2014 Budget	2014 Budget	2014 Budget
121							Other Income/Expense				
122							Other Income				
126							7000 · City Sales Tax - Total	\$744,000	\$0	\$157,500	\$901,500
127							7010 · Interest Income				\$0
131							7010 · Interest Income - Total	\$2,062	\$0	\$4,230	\$6,292
137							Other Income - Total	\$746,062	\$0	\$161,730	\$907,792
147							8010 · Other Expenses - Total	\$0	\$0	\$0	\$0
153							8011 · Interest Expense - Total	\$142,933	\$0	\$15,135	\$158,068
156							8020 · Xfers to Other Accounts - Total		\$0		\$0
157							Total Other Expense	\$142,933	\$0	\$15,135	\$158,068
158							Net Other Income	\$603,129	\$0	\$146,595	\$749,724
159							<b>Net Income</b>	<b>(\$188,316)</b>	<b>\$6,417</b>	<b>(\$87,595)</b>	<b>(\$269,495)</b>
160							<b>Budgeted Use of Reserves</b>				<b>\$269,495</b>

	A	B	C	D	E	F	G	H	I	J	K	P
1	Item Category	Building /Code Dept	Fire Department	G&A	Museum	Park Dept	Planning Commission	Police Dept.	Street Dept.	W&S Dept.	Total Capital Budget	Memo
95	2013 Capital Budget											
96												
97						\$10,000						repair tennis court
98						\$60,000						new bathrooms
99				\$25,000								building design work
100												
101												
102												
103	Buildings & Land	\$0	\$0	\$25,000	\$0	\$70,000	\$0	\$0	\$0	\$0	\$95,000	
104												
105				\$2,000							\$2,000	provisions for 2 computers
106				\$1,500							\$1,500	duplex scanner /printer
107		\$3,000									\$3,000	provisions for 2 computers & Ipad
108					\$2,000						\$2,000	computer & scanner
109								\$2,000			\$2,000	laptop & software
110								\$600			\$600	scanner
111								\$1,500			\$1,500	hand held radar
112								\$2,000			\$2,000	2- radios
113											\$0	
114											\$0	
115											\$0	
116											\$0	
117	Computer & IT	\$3,000	\$0	\$3,500	\$2,000	\$0	\$0	\$6,100	\$0	\$0	\$14,600	
118												
119											\$0	
120											\$0	
121											\$0	
122	Office Equipment & Furnitur	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	new chairs
123												
124										\$2,000	\$2,000	Tracks for Mini-X
125										\$8,600	\$8,600	Hammer for Mini-X
126										\$6,000	\$6,000	Sewer Camera
127								\$1,200			\$1,200	<a href="http://us.glock.com/products">http://us.glock.com/products</a> 2 - 40 glocks
128								\$2,400			\$2,400	uniforms
129									\$4,000		\$4,000	Grapple for tractor
130											\$0	
131											\$0	
132											\$0	
133											\$0	
134											\$0	
135											\$0	
136	Tools & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$3,600	\$4,000	\$16,600	\$24,200	radar/Portable breath test/window tint meter
137												
138			\$50,000					\$36,000			\$86,000	assume car plus accessories
139											\$0	
140											\$0	
141											\$0	
142	Vehicles	\$0	\$50,000	\$0	\$0	\$0	\$0	\$36,000	\$0	\$0	\$86,000	one new vehicle

	A	B	C	D	E	F	G	H	I	J	K	P
1	Item Category	Building /Code Dept	Fire Department	G&A	Museum	Park Dept	Planning Commission	Police Dept.	Street Dept.	W&S Dept.	Total Capital Budget	Memo
143												
144									\$52,000		\$52,000	Mantegani 1300 ft overlay @ \$40/ft
145									\$51,200		\$51,200	Taylor 1600 ft base @ \$32
146									\$76,800		\$76,800	South Piazza 2400 Ft base @ \$32
147									\$41,600		\$41,600	Floyd 1300 ft base @ \$32
148									\$203,400		\$203,400	Pozza Lane 900ft base & asphalt @ \$226/ft
149									\$236,396		\$236,396	Sbanatto Road base & asphalt1046 @ \$226/ft
150									\$40,000		\$40,000	Kissinger Culdesac
151									\$745,800		\$745,800	Morsani 3300 ft improvements @ \$226/ft
152									\$28,000		\$28,000	Rosso St 700 ft overlay \$340
153									\$13,400		\$13,400	West Washington St 335 ft Overlay @ \$40
154									\$36,000		\$36,000	LeeLyn Jean 900 ft overlay @ \$40
155									\$30,000		\$30,000	Oak Hills Dr 750 ft Overlay @ \$40
156									\$28,000		\$28,000	White Oak Drive 700 ft overlay @ \$40
157									\$52,000		\$52,000	West Wildcat Rd 1300 ft overlay @ \$40
158											\$0	East Fletcher6600 ft extension @ \$226
159									\$43,200		\$43,200	N. Ardemageni 1350 ft base @ \$32
160											\$0	
161											\$0	
162											\$0	
163											\$0	
164	Street Improvement & Overl	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,677,796	\$0	\$1,677,796	
165												
166										\$140,000	\$140,000	Morsani waterline Improvements 4,000 feet ay \$35/ft
167										\$45,000	\$45,000	Sbanotto sewer Improvements 1,000 ft at \$45/ft
168											\$0	
169	Water & Sewer Projects	\$0		\$0		\$0	\$0	\$0	\$0	\$185,000	\$185,000	
170												
171	Total Capital Items Budgeted	\$3,000	\$50,000	\$28,500	\$2,000	\$70,000	\$0	\$45,700	\$1,681,796	\$201,600	\$2,082,596	
172											\$0	Check Sum
173									Check to General Fund			
174												
175	Prices above are for budgeting, perhaps state contracts might be cheaper go to link <a href="http://www.dfa.arkansas.gov/offices/procurement/contracts/Pages/default.aspx">http://www.dfa.arkansas.gov/offices/procurement/contracts/Pages/default.aspx</a>											
176												
177	2014 Capital Budget											

	A	V	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO
1	Employee	2013 rev 1 Head Count	2013 rev 1 Annual w/taxes & benefits	2014 Head Count	2014 Comments	% Increase	Rate This Budget Period	2014 Hourly rate w/taxes & benefits	2014 Annual Salary	Payroll Taxes @ 7.65%	Insurance (annual)	Retirement @ 5% of City Salary (Police & fire 18.02% LOPFI)	2014 Annual w/taxes & benefits
2	Ward 1 - Position 1	1	\$5,167.20	1		0.0%	\$400.00	assume 12 meetings special meeting free	\$4,800.00	\$367.20			\$5,167.20
3	Ward 1 - Position 2	1	\$5,167.20	1		0.0%	\$400.00	assume 12 meetings special meeting free	\$4,800.00	\$367.20			\$5,167.20
4	Ward 2 - Position 1	1	\$5,167.20	1		0.0%	\$400.00	assume 12 meetings special meeting free	\$4,800.00	\$367.20			\$5,167.20
5	Ward 2 - Position 2	1	\$5,167.20	1		0.0%	\$400.00	assume 12 meetings special meeting free	\$4,800.00	\$367.20			\$5,167.20
6	Ward 3 - Position 1	1	\$5,167.20	1		0.0%	\$400.00	assume 12 meetings special meeting free	\$4,800.00	\$367.20			\$5,167.20
7	Ward 3 - Position 2	1	\$5,167.20	1		0.0%	\$400.00	assume 12 meetings special meeting free	\$4,800.00	\$367.20			\$5,167.20
8	Recorder/Treasurer	1	\$7,750.80	1		0.0%	\$600.00	monthly	\$7,200.00	\$550.80			\$7,750.80
9	Mayor	1	\$12,918.00	1		0.0%	\$1,000.00	monthly	\$12,000.00	\$918.00			\$12,918.00
10													
11	<b>Elected Officials Salaries</b>	<b>8</b>	<b>\$51,672.00</b>	<b>8</b>					<b>\$48,000.00</b>	<b>\$3,672.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$51,672.00</b>
12													
13	<b>% Change from previous year</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>					<b>0.0%</b>	<b>0.0%</b>			<b>#DIV/0!</b>
14													
15	City bookkeeper / office mgr	1	\$38,286.08	1		1.5%	\$14.67	\$18.46	\$30,512.36	\$2,334.20	\$4,026.00	\$1,525.62	\$38,398.17
16	Shared Resource ( Office Clerk - Direct main report to City Office MGR)	0.25	\$6,964.80	0.25			\$11.00	\$14.33	\$5,720.00	\$437.58	\$1,006.50	\$286.00	\$7,450.08
17													
18													
19													
20	<b>Finance &amp; Admin Salaries</b>	<b>1.25</b>	<b>\$45,250.88</b>	<b>1.25</b>					<b>\$36,232.36</b>	<b>\$2,771.78</b>	<b>\$5,032.50</b>	<b>\$1,811.62</b>	<b>\$45,848.25</b>
21	<b>% Change from previous year</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>0.0%</b>					<b>2.8%</b>	<b>2.8%</b>	<b>-9.1%</b>		<b>1.3%</b>
22													
23	Public Works Manager	0.6	\$33,748.20	0.6		1.5%	\$23.42	\$28.32	\$29,232.00	\$2,236.25	\$2,415.60	\$1,461.60	\$35,345.45
24	Code Officer	1	\$38,286.08	1			\$14.45	\$18.21	\$30,056.00	\$2,299.28	\$4,026.00	\$1,502.80	\$37,884.08

	A	V	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO
1	Employee	2013 rev 1 Head Count	2013 rev 1 Annual w/taxes & benefits	2014 Head Count	2014 Comments	% Increase	Rate This Budget Period	2014 Hourly rate w/taxes & benefits	2014 Annual Salary	Payroll Taxes @ 7.65%	Insurance (annual)	Retirement @ 5% of City Salary (Police & fire 18.02% LOPFI)	2014 Annual w/taxes & benefits
25	Shared Resource Clerk	0.25	\$6,964.80	0.25			\$11.00	\$14.33	\$5,720.00	\$437.58	\$1,006.50	\$286.00	\$7,450.08
26													
27													
28													
29	Building /Codes Salaries	1.85	\$78,999.08	1.85					\$65,008.00	\$4,973.11	\$7,448.10	\$3,250.40	\$80,679.61
30	% Change from previous year	37.0%	42.0%	0.0%					3.4%	3.4%	-9.1%		2.1%
31													
32	Fire Chief			0.25			\$23.08	\$24.97	\$12,001.60	\$918.12		\$64.80	\$12,984.52
33	Asst Fire Chief			0.25			\$9.25	\$10.08	\$4,810.00	\$367.97		\$64.80	\$5,242.77
34	Full time Fire Fighter			1			\$14.00	\$19.53	\$29,120.00	\$2,227.68	\$4,026.00	\$5,247.42	\$40,621.10
35	Part Time Firefighters ( assume 20)			1.5			\$12.50	\$13.87	\$39,000.00	\$2,983.50		\$1,296.00	\$43,279.50
36													
37													
38	Fire Department Salaries	0	\$0.00	3					\$84,931.60	\$6,497.27	\$4,026.00	\$6,673.02	\$102,127.89
39	% Change from previous year	#DIV/0!	#DIV/0!	#DIV/0!					#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
40													
41	Planning Clerk	1	\$50,892.07	1		1.5%	\$20.13	\$24.61	\$41,865.10	\$3,202.68	\$4,026.00	\$2,093.25	\$51,187.03
42													
43													
44	Community Development Salaries	1	\$50,892.07	1					\$41,865.10	\$3,202.68	\$4,026.00	\$2,093.25	\$51,187.03
45	% Change from previous year	300.0%	300.0%	0.0%					1.5%	1.5%	-9.1%	1.5%	0.6%
46													
47													
48	Maintenance Worker	0.5	\$15,686.94	0.5		1.5%	\$12.18	\$15.66	\$12,669.49	\$969.22	\$2,013.00	\$633.47	\$16,285.18
49													
50													
51	Park Department Salaries	0.5	\$15,686.94	0.5					\$12,669.49	\$969.22	\$2,013.00	\$633.47	\$16,285.18
52	% Change from previous year	100.0%	100.1%	0.0%					5.9%	5.9%	-9.1%	5.9%	3.8%
53													
54	Chief	1	\$66,189.60	1		1.5%	\$23.42	\$31.37	\$48,720.00	\$3,727.08	\$4,026.00	\$8,779.34	\$65,252.42
55	Shared Resource Clerk	0.25	\$6,964.80	0.25		1.5%	\$11.00	\$14.33	\$5,720.00	\$437.58	\$1,006.50	\$286.00	\$7,450.08
56	Officer #1 Sergeant	1	\$52,460.76	1		1.5%	\$17.56	\$24.00	\$36,523.76	\$2,794.07	\$4,026.00	\$6,581.58	\$49,925.41
57	Officer #2 Corporal	1	\$46,723.82	1		1.5%	\$15.86	\$21.87	\$32,998.06	\$2,524.35	\$4,026.00	\$5,946.25	\$45,494.66
58	Officer #3 Patrolman First Class	1	\$46,723.82	1		1.5%	\$15.86	\$21.87	\$32,998.06	\$2,524.35	\$4,026.00	\$5,946.25	\$45,494.66
59	Officer #4 Patrolman	1	\$46,723.82	1		1.5%	\$15.86	\$21.87	\$32,998.06	\$2,524.35	\$4,026.00	\$5,946.25	\$45,494.66
60	Officer #5 Patrolman	1	\$46,723.82	1		1.5%	\$15.86	\$21.87	\$32,998.06	\$2,524.35	\$4,026.00	\$5,946.25	\$45,494.66
61													
62													
63	Police Department Salaries	6.25	\$312,510.43	6.25					\$222,955.98	\$17,056.13	\$25,162.50	\$39,431.92	\$304,606.54
64	% Change from previous year	-3.8%	98.3%	0.0%					1.2%	1.2%	15.0%	1.0%	-2.5%
65													
66	Street Department Manager	0.4	\$22,498.80	0.4		1.5%	\$23.42	\$28.32	\$19,488.00	\$1,490.83	\$1,610.40	\$974.40	\$23,563.63
67	Maintenance Worker	0.5	\$20,360.14	0.5		1.5%	\$12.18	\$15.66	\$12,669.49	\$969.22	\$2,013.00	\$633.47	\$16,285.18
68													
69													



[illegible]



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## Tontitown, AR Code of Ordinances

**CHAPTER 34: BUDGET**

## Section

- 34.01 Preparation
- 34.02 Budget document
- 34.03 Budget message
- 34.04 Summary
- 34.05 Detailed plan
- 34.06 Comparison of revenues
- 34.07 Other attachments

**§ 34.01 PREPARATION.**

The Mayor, on or before the third Tuesday of October of each year, shall submit to the City Council a budget with an explanatory budget message for the ensuing year. The estimate shall be compiled from detailed information obtained from the departments, divisions, and offices of the city by the Mayor.

(Ord. 2013-02-407, passed 2-5-13)

**§ 34.02. BUDGET DOCUMENT.**

The budget document, setting forth the financial plan of the city for the ensuing budget year, shall embrace:

- (A) The budget message and summary; and
- (B) The detailed budget planned.

(Ord. 2013-02-407, passed 2-5-13)

**§ 34.03 BUDGET MESSAGE.**

(A) The budget message submitted by the Mayor to the City Council shall be explanatory of the budget, shall contain an outline of the proposed financial policy of the city for the budget year, and shall describe in connection therewith the important features of the budget plan. It shall

set forth the reasons for salient changes from the previous year in cost and revenue items and shall explain any major changes in financial policy.

(B) Attached to the budget message shall be such supporting schedules, exhibits and other explanatory material in respect to both current operations and capital improvements, as the Mayor shall believe useful to the City Council.

(Ord. 2013-02-407, passed 2-5-13)

#### **§ 34.04 SUMMARY.**

At the head of the budget there shall appear a summary of the budget, which need not be itemized further than by principal sources of anticipated revenue and total proposed expenditures of each department, in such a manner as to present to taxpayers a simple and clear summary of the estimates of the budget.

(Ord. 2013-02-407, passed 2-5-13)

#### **§ 34.05 DETAILED PLAN.**

The budget shall provide a complete plan of operation for all city departments and offices for the ensuing budget year. For each department, division, and office of the city, the following detailed information shall be provided by the Mayor to the City Council when the budget is presented:

(A) Any employment position which has been budgeted a pay raise of more than one grade and one step, under the City of Tontitown salary plan, and a detailed explanation for such pay increase;

(B) Any employment position scheduled for a pay decrease and a detailed explanation of the reasons therefor;

(C) Any employment position which is being eliminated or added, and a detailed explanation of the reasons therefor;

(D) Detailed information of all capital items to be purchased and the reasons why such items are necessary; and

(E) Each department staffing shall include line item and number of staff positions which include title and a grand total of department head count, with comparison to previous five years.

(Ord. 2013-02-407, passed 2-5-13)

#### **§ 34.06 COMPARISON OF REVENUES.**

In parallel columns opposite the several items of anticipated revenues there shall be placed the amount of each such item in the budget of the last completed fiscal year, the amounts of such items actually received during such year, the amount of each such item in the budget of the

current fiscal year and the amount actually received for the time of preparing the budget plus receipts for the remainder of the current fiscal year estimated as accurately as may be.

(Ord. 2013-02-407, passed 2-5-13)

#### **§ 34.07 OTHER ATTACHMENTS.**

In addition to the requirements herein, the Mayor shall attach to the budget such schedules, exhibits and other explanatory material with respect to current operations and capital improvements, as the Mayor believes will be useful to the City Council.

September 1	Mayor projects funds available for each division/department;
September 15	Division/department directors deliver proposed detailed budget to the Mayor for review, including all salary and capital expenditures; Council sets dates for three work sessions in October/November to review and make budget changes.
October 15	The mayor delivers the budget draft to the City Council;
Oct. 16—Nov. 20	City Council conducts special work sessions;
December 10	City council adopts budget.

(Ord. 2013-02-407, passed 2-5-13)