

ORDINANCE NO. 2009-04-337

AN ORDINANCE AMENDING SECTION 30.05 OF THE TONTITOWN CODE OF ORDINANCES, ESTABLISHING OFFICE HOURS FOR THE RECORDER/TREASURER, AND FOR OTHER PURPOSES

WHEREAS, currently, the Recorder/Treasurer is a part-time position, and there is no requirement that the Recorder/Treasurer be present in City Hall during normal business hours;

WHEREAS, the City Council of Tontitown, Arkansas, has determined that it is necessary for the Recorder/Treasurer to provide an actual presence in City Hall during some portion of normal business hours; and

WHEREAS, the City Council has determined that it is in the best interest of the City for the Recorder/Treasurer's office hours be predictable so as to allow citizens and city officials to know when they may interact with the Recorder/Treasurer;

BE IT THEREFORE ORDAINED BY THE CITY COUNCIL OF TONTITOWN, ARKANSAS, AS FOLLOWS:

Section 1: Section 30.05 of the Tontitown Code of Ordinances is hereby amended to add paragraph (F), which shall read as follows:

"(F) The Recorder/Treasurer shall be present maintain office hours in City Hall no less than three (3) days each week, four (4) hours each day, for a total of twelve (12) hours during each work week during normal business hours. In the event City Hall is closed during normal office hours for holidays or inclement weather, the required weekly hours for the Recorder/Treasurer shall be prorated. The Recorder/Treasurer shall prepare and abide by a schedule of office hours during which he/she shall be present in City Hall. The schedule shall provide for at least the minimum hours required herein and shall be posted in City Hall.

PASSED AND APPROVED THIS 7th DAY OF April 2009.


Mayor of the City of Tontitown

ATTEST:

Amy B. Pinalto
Recorder - Treasurer of the City of Tontitown

SPONSOR:
