



# Residential Single Family & Duplex

Available on-line

at: <http://www.tontitown.com>

**Office Use Only:**

Approved:  YES  NO

Permit Fee: \$ \_\_\_\_\_

Date: \_\_\_\_\_

Water Tap: **\$950.00**

Approved by: \_\_\_\_\_

Sewer Tap: **\$500.00**

Permit#: \_\_\_\_\_

COO Fee: **\$75.00**

**Rec #:** \_\_\_\_\_ **TOTAL FEE DUE\$** \_\_\_\_\_

**Application & Checklist**

Please fill out this form **completely**, supplying all necessary information and documentation to support your request. Your application will not be accepted until the application is completed and required information provided.

**CONTRACTOR INFORMATION:**

**Please check if information has changed.**

Contractor: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone # \_\_\_\_\_ Mobile # \_\_\_\_\_ Fax # \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

**PROPERTY INFORMATION:** Address: \_\_\_\_\_

Owner: \_\_\_\_\_ Owner Phone #: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Phase: \_\_\_\_\_ Lot # \_\_\_\_\_ Is site located in Floodplain?

Zoning:  A-1  R-E  R-1  R-2  R-3  R-4  RMH  RZL (check one box only)

**BUILDING INFORMATION:**

Total <u>Heated</u> SF:	<input type="text"/>	Garage SF:	<input type="text"/>	Unfinished Basement SF:	<input type="text"/>	<b>TOTAL SF:</b>	<input type="text"/>
# Bedrooms:	<input type="text"/>	# Bathrooms:	<input type="text"/>	Foundation:	<input type="text"/>	Height of Bldg:	<input type="text"/>
# of Stories:	<input type="text"/>	H2O Meter Size:	<input type="text"/>	# H2O Meters:	<input type="text"/>	Termite Treatment:	<input type="checkbox"/> Slab <input type="checkbox"/> Framing

**LIST OF SUB-CONTRACTORS:**

**A PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED, OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED**

Electrician: \_\_\_\_\_ Heat & Air: \_\_\_\_\_

Insulation: \_\_\_\_\_ Plumber: \_\_\_\_\_

Termite Co: \_\_\_\_\_ Other: \_\_\_\_\_

**SUBMITTAL CHECKLIST:**

- 1. Application form.
- 2. Site plan drawn to an Engineers scale (1' =10, 20, 30, etc.) 42"x32" folded to 8 1/2x11. **(must include lot dimensions, setbacks, easements, utility connections.)**
- 3. Two paper copies of building drawings and one PDF copy. (must include floor plan and elevations)
- 4. Electronic copy of building plan in PDF format

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. I understand inspections by City Inspectors will be made only to determine compliance with construction codes and not to assist the owner in properly locating the structure. I acknowledge my responsibility to insure, by boundary line survey if necessary, that the location of the structure will confirm to setback requirements of the Tontitown Zoning Ordinance. I understand granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. **PERMIT FEES WILL DOUBLE IF WORK BEGINS BEFORE PERMIT IS APPROVED.**

\_\_\_\_\_  
(SIGNATURE OF OWNER, CONTRACTOR OR AUTHORIZED AGENT)

\_\_\_\_\_  
DATE

Note: Inspection of permitted work may reveal code violations not discovered during plan review.

# Requirements for Plan Review

1. Must submit (3) complete sets of plans.
  - (2) Wet stamped - (1) Copy
2. Cover sheet must comply with AFPC 106.1.7.
  - Site address
  - Applicable codes
  - Architect signature, statement and information
  - Building type
  - Construction type
  - Occupancy load
  - Sprinkled or not
  - Total square footage
  - Means of Egress
  - Seismic rating - Zone D
  - Snow load - 15 inches
  - Wind load - 90 MPH
  - Rain Zone - 3 in. PH
  - Elevations
3. Submit copy of Soils Report. (On new buildings)
4. Submit copy of Energy Compliance Certificate - COMCheck Program. (On new shell buildings)
5. Submit special inspection requirements. (On new buildings)
6. Require copy of Arkansas Department of Health Food Services letter - if applicable.
7. Require copy of Arkansas Department of Health State Plumbing letter.
8. Items to Check:
  - Egress distance
  - Emergency lighting inside and outside
  - GFI in restrooms
  - Trap primers
  - Expansion tanks or relief valve
  - All special items, hand rails, stairways, etc...

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## The Minimally Acceptable Level of Plan Review for General Code Enforcement

1. Plot Plan
  - Location of the building on the site, as well as required setbacks, easements, property lines.
2. Footing/Foundation
  - Minimum Frost Depth
  - For basements & crawl space construction: a description of footing material & dimensions, as well as foundation wall material & dimensions and maximum depth of unbalanced fill being supported, and dimensions of any internal piers.
  - For slab-on-ground construction: a description of the slab and haunch details being used.
3. Wood Framed Floors
  - Live loads being supported, size of joists, types of joist (solid sawn or engineered), span of joists, spacing of joists, minimum required wood grade of joists, span/material/dimensions of intermediate girders, anchorage requirements (anchor bolts/straps-number, spacing, size, etc.), type and minimum required grade of flooring sheathing
4. Wood Framed Walls
  - Size (2x4, 2x6) and spacing of studs, minimum required wood grade.
  - Size/Span/Material of headers.
  - Type of lateral support (structural sheathing, let-in braces, etc.)
5. Wood Framed Roofs
  - Live loads being supported, size of members, type of members (solid sawn, truss, or other engineered item), spacing, minimum required wood grade of members, means of anchorage to wall.

## **Building Code Worksheet**

### **City of Tontitown Adopted Codes:**

- 2007 Arkansas Fire Prevention Code Vol. I (2006 IFC w/ Arkansas Amendments)
- 2007 Arkansas Fire Prevention Code Vol. II (2006 IBC w/ Arkansas Amendments)
- 2007 Arkansas Fire Prevention Code Vol. III (2006 IRC w/ Arkansas Amendments)
- 2003 Arkansas Mechanical Code (AMC)
- 2006 Arkansas Plumbing Code (APC)
- 2006 Arkansas Fuel Gas Code (AFGC)
- 2008 National Electric Code (NEC)
- 2004 Arkansas Energy Code (AEC)
- 2006 Existing Building Code
- 2003 ANSI A117.1
- NFPA (as applicable)
- City of Tontitown Adopted Ordinances
- Life Safety Codes (LSC) (as referenced by IBC)

### **Design Requirements for the City of Tontitown:**

Ground Snow Load:	15 pst
Design Wind Speed:	90 mph
Seismic Zone:	B
Rainfall Intensity/Roof Drainage:	3.6 inches/hr.

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