

<b>Office Use Only</b>	
Approvals	
Initials	Date
Initials	Date

# CITY OF TONTITOWN

## NEW COMMERCIAL / INDUSTRIAL PERMIT APPLICATION

Available on-line at:

[www.tontitown.com](http://www.tontitown.com)

<b>Office Use Only:</b>	
Permit Fee	\$
Fire Fee	\$
Water Fee	\$
Sewer Fee	\$
<b>TOTAL</b>	<b>\$</b>

**Application:**

Please fill out this form completely, supplying all necessary information and documentation to support your request. **Your application will not be accepted until the application is completed and required information provided.**

**CONTRACTOR INFORMATION:**

Applicant/Company Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Mobile # \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 State Contractor's License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**PROPERTY INFORMATION:**

Subdivision: \_\_\_\_\_ Phase: \_\_\_\_\_ Lot # \_\_\_\_\_ Block: \_\_\_\_\_ Zoning: \_\_\_\_\_

**BUILDING INFORMATION:**

Total Square Footage:  Construction Type:  Use Classification:   
 # of Stories:  Sprinkler System:   # of Units:   
 Water Meter Size:  # of Water Meters  Floodplain:    
 Termite Treatment Method: Slab Spray \_\_\_\_\_ Framing Spray \_\_\_\_\_

**LIST OF SUB-CONTRACTORS:**

Electrician: \_\_\_\_\_ Heat & Air: \_\_\_\_\_  
 Insulation: \_\_\_\_\_ Plumber: \_\_\_\_\_  
 Termite Co. \_\_\_\_\_ Other: \_\_\_\_\_

**SUBMITTAL CHECKLIST:**

- 1. One (1) complete set of stamped building drawings and one (1) digital copy (on CD).  
(Must include applicable codes, occupant load, area modifications used, and travel distances.)
- 2. Two (2) complete sets of City approved Large Scale Development Plans.
- 3. The signed "Letter of Agreement". (Sent to owner by Planning Dept. after Planning Commission approval.)
- 4. Arkansas State Health Approval for inside plumbing.

**A PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED, OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED**

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. I understand granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

\_\_\_\_\_  
(SIGNATURE OF OWNER, CONTRACTOR, OR AUTHORIZED AGENT)

\_\_\_\_\_  
DATE

*Note: Inspection of permitted work may reveal code violations not discovered during plan review.*