

CITY OF TONTITOWN COMMERCIAL ADDITION PERMIT APPLICATION

Available on-line at: www.tontitown.com

Office Use Only	
Approvals	
Initials	Date
Initials	Date

Office Use Only:	
Permit Fee	\$
Fire Fee	\$
Water Fee	\$
Sewer Fee	\$
TOTAL	\$

Application:

Please fill out this form completely, supplying all necessary information and documentation to support your request. **Your application will not be accepted until the application is completed and required information provided.**

CONTRACTOR INFORMATION:

Applicant/Company Name: _____ Phone # _____ Mobile # _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

State Contractor's License #: _____ Expiration Date: _____

PROPERTY INFORMATION:

Address: _____ Unit # _____ Tenant Name: _____

BUILDING INFORMATION:

Total Square Footage: Contract Price: \$ Use Classification:

IBC Construction Type: I II III IV V - A or B (circle) #of Units

Increase H2O meter size to: (and/or) # Addt'l water meters* Addt'l Meter Size

(*Excluding irrigation meters)

of Stories: Sprinkler System: Y N #of Elevators

LIST OF SUB-CONTRACTORS:

Electrician: _____ Heat & Air: _____

Insulation: _____ Plumber: _____

Termite Co. _____ Other: _____

SUBMITTAL CHECKLIST:

- 1. One (1) complete set of stamped building drawings.
(Must include applicable codes, occupant load, area modifications used, and travel distances.)
- 2. One (1) Digital copy (on CD, PDF format) of stamped building drawings.
- 3. One (1) Digital copy (on CD, AutoCad compatible format) of approved large scale.
- 4. Two (2) complete sets of City approved Large Scale Development Plans. (If no pre-con is required.)
- 5. The signed "Letter of Agreement". (Sent to owner by Planning Dept. after Planning Commission approval.)
- 6. Arkansas State Health Approval for inside plumbing.

A PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED, OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. I understand granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

(SIGNATURE OF OWNER, CONTRACTOR OR AUTHORIZED AGENT)

DATE

Note: Inspection of permitted work may reveal code violations not discovered during plan review.