

**Water and Sewer Commission Meeting Minutes  
11-01-05**

**Roll Call**

**Meeting called to order by Mick Wagner**

**Approval of the Minutes for the 10/4/05 meeting:**

Moved by Larry Goddard  
2<sup>nd</sup> by Bill Brandt  
Unanimous acceptance

**Old Business:**

**Update from lawyer on action taken on North Water Line Problems:**

La Rue doesn't have the documents and ESI is not going to give them, will have to get through the discovery process.

**Update from lawyer on action taken to procure documents from ESI:**

The Attorney for ESI Mitchell/Williams said that ESI denies that they didn't provide the documents. A counter claim was filed on 10-24-05. It was received by Steve Gunderson last Friday or Saturday. Once the counter claim has been answered we can take depositions. An answer has to be filed by Mr. Gunderson by Friday.

**Update on the 412/112 Easements:**

The first leg of easements gets up to 60% so far. The originals are to be kept at the Water Department. The Commission will need to make a decision on whether or not to use right-of-way or condemnation. Expecting a resolution within a week.

**Discuss rate structures for Water Department:**

Commission was asked about their comments on the rate increase. Questions about hiring a consultant came up.  
Motion was made by Bill Brandt to look into the cost of hiring a consultant.  
2<sup>nd</sup> by Casey Dunigan  
Unanimous acceptance

**Discuss purchase of Water Department vehicle, review specs:**

Alderman Steve Smith is letting the Water Dept. use a trade-in vehicle and the Water Dept. is reimbursing him for mileage at the per diem rate. Discussion about needing to take bids for a permanent Water vehicle. Truck specs provided were set as a minimum requirement.

Motion to present bids in the newspapers for the Water Department vehicle was made by Bill Brandt  
2<sup>nd</sup> by Larry Goddard  
Unanimous acceptance

### **New Business:**

#### **Truth Tabernacle Church water line extension:**

Jimmy Jones, Pastor, was in attendance representing Truth Tabernacle. Proposed to install a 6" water line with a fire hydrant. Minimum requirements, adopted on 9-13-05, are an 8" line for fire hydrants. Mr. Jones was requesting help from the Commission to install the 8" line. Mr. Jones brought plans for the specs of an 8" line that David Gilbert from EGIS had approved. Mr. Gilbert had wanted some more details when he approved it on 9-29-05. Mr. Wagner asked for a vote on whether or not to participate in the installation of the 8" line.

Motion to not participate by Larry Goddard.  
2<sup>nd</sup> by Bill Brandt  
Unanimous acceptance

Casey Dunigan asked for discussion about having a standard operating procedure put in place on how to deal with these types of issues on a case by case basis.

#### **Discuss and Review Standard Policies:**

The initial book to be adopted with name and Ordinance number changes. When revisions need to be made, or are suggested by any one Commissioner, feedback is needed and possibly adopted at the next scheduled meeting. Change Executive Director to Commission Chair or Active Chair.

Motion to accept Springdale manual with revised names and cities made by Steve Gunderson  
Moved by Larry Goddard  
2<sup>nd</sup> by Bill Brandt  
Unanimous acceptance

#### **Review vehicle bid specifications:**

Noted in above.

#### **ACH Banking:**

Changed to Liberty Bank to help enable the Water Department in offering automatic draft for payment of water bills. Some references need to be changed to show “to the attention of the City Recorder/Treasurer.” A question came up about whether the Water Department had a Federal ID #. Casey Dunigan asked if anyone on the board had any financial ties to Mr. Fowler. All answered in Nays.

Motion made by Mick Wagner

Moved by Bill Brandt

2<sup>nd</sup> by Larry Goddard

### **Comments from Commissioners:**

Adjournment asked for by Mick Wagner

Motioned by Casey Dunigan

2<sup>nd</sup> by Larry Goddard

Unanimous acceptance

### **Adjourn**